

Gaston College partners with local food trucks to provide additional meal options for our campus community. If you're a food truck vendor interested in joining our rotation at the Dallas, Lincoln, or Kimbrell campus, please complete this Food Vendor Application and submit all required documents for review to butler.nautilus@gaston.edu.

Applications are typically processed within 5–7 business days, and approved vendors will receive a contract outlining operational expectations and scheduling details. Standard lunch service occurs Monday–Thursday during the mid-day window, and placement in the rotation is based on availability and campus needs.

VENDOR INFORMATION	
Applicant Name:	
Legal Business Name (DBA if applicable):	
Website or Social Media (if applicable):	
Address (City, State, Zip Code):	
Phone Number:	Email Address:
Type of Food Service: <input type="checkbox"/> Food Truck <input type="checkbox"/> Food Trailer <input type="checkbox"/> Food Cart <input type="checkbox"/> Pop-Up Tent <input type="checkbox"/> Other	
County of Operation:	Permit Number:

MENU INFORMATION
Food Style (select all that apply): <div style="display: flex; flex-wrap: wrap; padding: 5px;"> <div style="width: 33%;"><input type="checkbox"/> American / Comfort</div> <div style="width: 33%;"><input type="checkbox"/> Mexican / Latin</div> <div style="width: 33%;"><input type="checkbox"/> Asian</div> <div style="width: 33%;"><input type="checkbox"/> Italian / Mediterranean</div> <div style="width: 33%;"><input type="checkbox"/> Seafood</div> <div style="width: 33%;"><input type="checkbox"/> Vegetarian</div> <div style="width: 33%;"><input type="checkbox"/> Desserts / Sweets</div> <div style="width: 33%;"><input type="checkbox"/> Beverages / Specialty Drinks</div> <div style="width: 33%;"><input type="checkbox"/> Other</div> </div>
Menu Attachment Requirement <i>Vendors must provide a menu with pricing. Menu prices should reflect student-friendly and affordable options, as Gaston College reserves the right to review and approve menus to ensure accessibility.</i> <input type="checkbox"/> I confirm that a menu with pricing is submitted with this application

SCHEDULING PREFERENCES
Campus Locations (select all preferred): <input type="checkbox"/> Dallas (Dallas, NC) <input type="checkbox"/> Lincoln (Lincolnton, NC) <input type="checkbox"/> Kimbrell (Belmont, NC)
Months of Operation (select all preferred): <div style="display: flex; flex-wrap: wrap; padding: 5px;"> <div style="width: 25%;"><input type="checkbox"/> January</div> <div style="width: 25%;"><input type="checkbox"/> February</div> <div style="width: 25%;"><input type="checkbox"/> March</div> <div style="width: 25%;"><input type="checkbox"/> April</div> <div style="width: 25%;"><input type="checkbox"/> May</div> <div style="width: 25%;"><input type="checkbox"/> June</div> <div style="width: 25%;"><input type="checkbox"/> July</div> <div style="width: 25%;"><input type="checkbox"/> August</div> <div style="width: 25%;"><input type="checkbox"/> September</div> <div style="width: 25%;"><input type="checkbox"/> October</div> <div style="width: 25%;"><input type="checkbox"/> November</div> <div style="width: 25%;"><input type="checkbox"/> December</div> </div>
Days of Operation (select all preferred): <div style="display: flex; flex-wrap: wrap; padding: 5px;"> <div style="width: 25%;"><input type="checkbox"/> All</div> <div style="width: 25%;"><input type="checkbox"/> Monday</div> <div style="width: 25%;"><input type="checkbox"/> Tuesday</div> <div style="width: 25%;"><input type="checkbox"/> Wednesday</div> <div style="width: 25%;"><input type="checkbox"/> Thursday</div> <div style="width: 25%;"><input type="checkbox"/> Friday</div> <div style="width: 25%;"><input type="checkbox"/> Saturday</div> <div style="width: 25%;"><input type="checkbox"/> Sunday</div> </div>

INSURANCE AND PERMITS

Insurance Attachment Requirement

Vendors must provide a current Certificate of Insurance (COI) that includes

- Gaston College as an Additional Insured
- \$1,000,00 minimum per occurrence
- \$2,000,000 minimum aggregate
- Waiver of Subrogation in favor of Gaston College
- COI remain valid throughout participation in the program.

I confirm that a current Certificate of Insurance meeting these requirements is submitted with this application.

Health Permit Requirement

Vendors must maintain a valid Health Department permit for their food service operation. The permit must be current at the time of application and remain active for all scheduled service dates.

- Current Health Department permit required
- Permit must match the unit operating on campus (truck, trailer, cart, etc.)
- Permit must remain valid and up to date for the duration of participation
- Updated documentation must be provided if the permit renews or changes

I confirm that a valid Health Department permit is submitted with this application.

APPLICATION ACKNOWLEDGMENT

By submitting this application, you confirm that all information provided is accurate and acknowledge the requirements outlined above. Approval is contingent upon review and receipt of all required documents.

Approved vendors will receive the Food Vendor Agreement, the applicable year's food truck schedule, and the campus food truck location maps. Vendors may request service dates through June of the applicable fiscal year, as outlined in the agreement.

Applicant Signature: _____ Date: _____

Printed Name: _____ Title: _____