

Student Planning: Registration Guide

planning and registering for courses

- 1. Go to www.gaston.edu, click on the WebAdvisor link.
- 2. Log in to WebAdvisor.
- 3. Click on Student Planning.
- 4. To find a class that fits your schedule type it in the search box.
 - a. Click Add Course to Plan
 - b. Select Term in the drop-down menu
 - c. Click Add Course to Plan
 - d. Repeat for each course
- 5. Under the Student Planning menu select Plan & Schedule.
- 6. Arrow over to the correct semester.
- 7. Click on Filter Sections.
 - a. Availability will only show you open sections.
 - b. Location will only show classes on the campus where you would like to attend.
- 8. Click on *View other sections* under the course.
- 9. Scroll through finding the time that works for you. Keep in mind there could be multiple pages of sections to choose from.
- 10. Once you find the time that works click on that course.
- 11. In the pop up click *Add Section*.
- 12. Repeat the process for the next class, starting back at step 6.
- 13. If you cannot find a class that fits your schedule type it in the search box, then add it to your plan. Repeat the process starting at step 4.
- 14. Once all sections are selected, click on the *Register Now* button.
- 15. Classes should go from the yellow to green. The green courses mean you are registered.

Summer 2021 — +			Remove Planned Course	es	Register Now
Filter Sections	Print		Plan	ned: 12 Credits Enro	olled: 0 Credits Waitlisted: 0
ENG-111: Writing and Inquiry X	A Sun N	Mon Tue	Wed	Thu	Fri Sat
	7am				
View other sections	8am ENG.111. >	X [NG.11] WLD.116.001 X	ENG-111- X ENG-111		
	9am	l			
This section is full	10am	WL0-110-001 X	<u>896-111.085</u>		
This section has a waitlist		ł.			
ENG-111-D6B Writing and Inquiry	11am		Section Details	0	
Instructor: Dobbins, G	12pm	WLD-110-001 X	Secon Decard		
Time: TBD Dates: 5/24/2021 - 8/5/2021	100		Summer 2021	ng Processes	
Location: Main Campus Online Courses CLASS (Online Class)			Instructors	Whitaker, T (Whi	taker.Tom@gaston.edu, 704-922-6397
Chief 111 DECE Withing and Insular	2pm		Meeting	T SIDD AM 9-20 AM	
Seats Available: 5	3pm		Information	5/24/2021 - 8/5/2021 Main Campus, Phare Tr	ade & Industrial 107 (Classroom Hours)
Time: TBD				T 9:30 AM 11:30 AM 5/24/2021 - 8/5/2021	
Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Courses CLASS (Online Class)	4pm			Main Campus, Pharr Tr. T 12:00 PM 2:00 PM	ade & Industrial 115 (Lab/Shop Hours)
	5pm			5/24/2021 - 8/5/2021 Main Campus, Pharr Tri	ade & Industrial 115 (Lab/Shop Hours)
Seats Available: 12	6pm		Dates	5/24/2021 - 8/5/2021	
Instructor: Domenech, M			Seats Available	10 of 15 Total	11
FILLE TOP	7000		Cuadles	2	**
Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Courses CLASS (Online Class)	· • • • • • • • • • • • • • • • • • • •		credits	*	