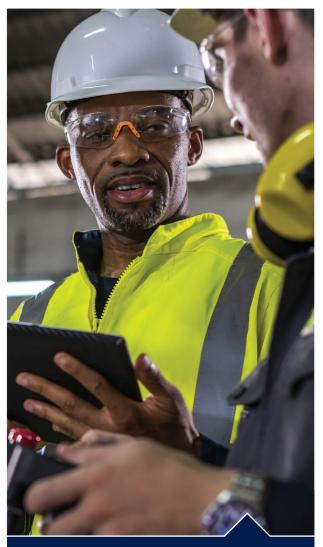
## SHIFT SUPERVISOR

of Production & Operating Workers (Advanced Manufacturing)



Get job-specific training and a cost-free education while earning a salary.



With the **Shift Supervisor**Apprenticeship 321 program, earn a
Certificate in Business Administration/
Human Resource Management in just 2
years. All related instruction for this
program is on-line.

Shift Supervisors in Advanced Manufacturing help workers achieve company goals by communicating expectations, planning, monitoring and evaluating job results, and they enforce company policies and guidelines.

## What Shift Supervisors Do\*:

- Calculate labor and equipment requirements and production specifications using standard formulas
- Conduct employee training in equipment operations or work and safety procedures, or assign employee training to experienced workers
- Confer with management or subordinates to resolve worker problems, complaints, or grievances
- Confer with other supervisors to coordinate operations and activities within or between departments

## Contact us for more information! 704.922.2313 apprenticeships@gaston.edu



<sup>\*</sup>For information on Job Outlook, Median Pay, and On-the-Job Training, visit the U.S. Bureau of Labor Statistics at www.bls.gov.