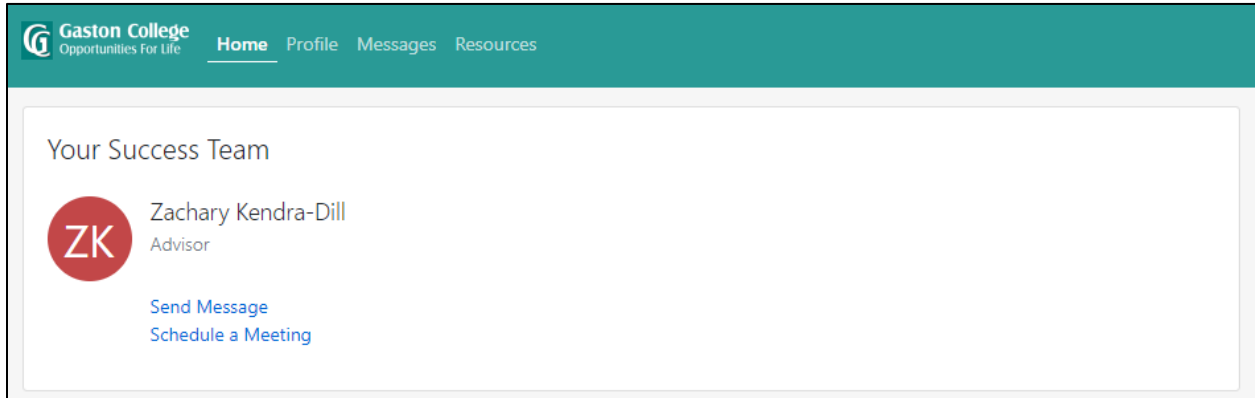


Scheduling an Appointment With Your Advisor:

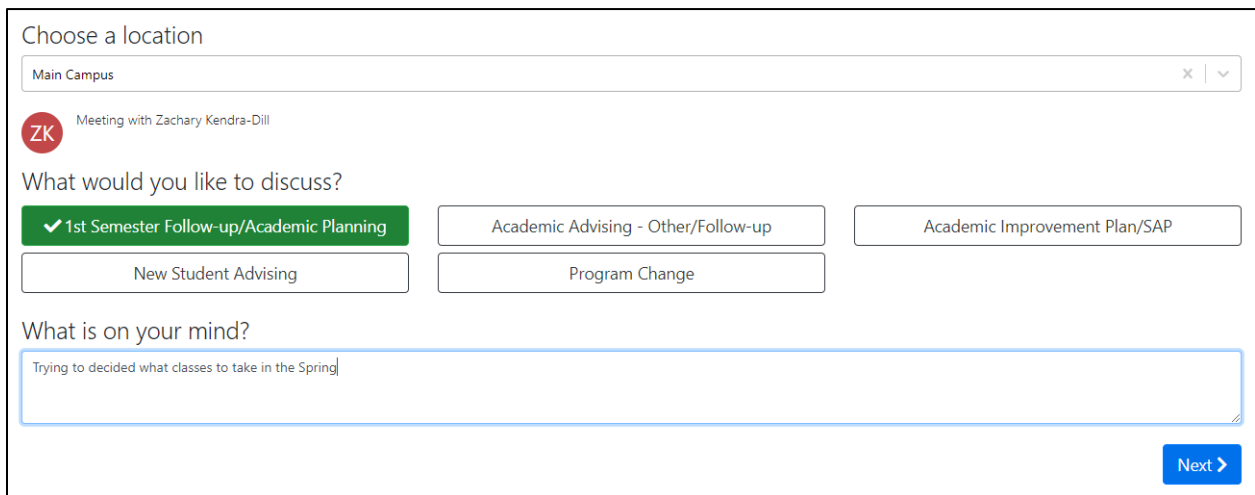
Log in to your Aviso Account.

Under *Your Success Team* – Click on the “Schedule a Meeting” link under your Advisor.



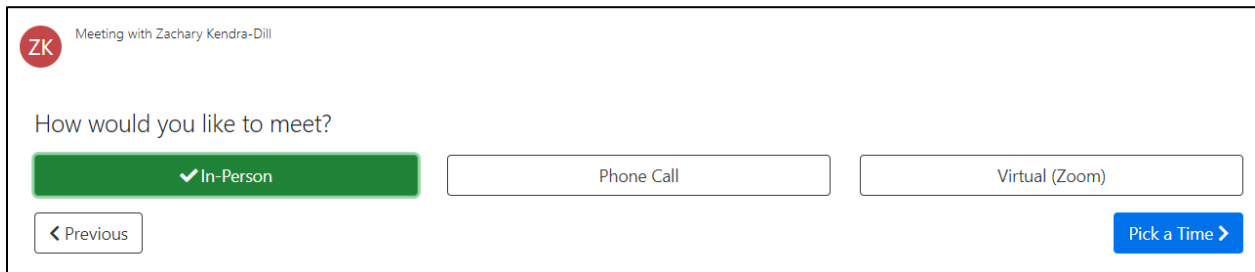
The screenshot shows the top navigation bar of the Gaston College Aviso account with links for Home, Profile, Messages, and Resources. Below this is a section titled "Your Success Team" featuring a profile card for Zachary Kendra-Dill, an Advisor. The card includes a red circular icon with the initials "ZK" and two blue links: "Send Message" and "Schedule a Meeting".

Select the topic and type a quick note as to what you would like to meet for.



The screenshot displays a meeting scheduling form. At the top, there is a "Choose a location" dropdown menu set to "Main Campus". Below this is a header for the meeting with a red "ZK" icon and the text "Meeting with Zachary Kendra-Dill". The question "What would you like to discuss?" is followed by five buttons: "1st Semester Follow-up/Academic Planning" (highlighted in green), "Academic Advising - Other/Follow-up", "Academic Improvement Plan/SAP", "New Student Advising", and "Program Change". A text area labeled "What is on your mind?" contains the text "Trying to decided what classes to take in the Spring". A blue "Next >" button is located at the bottom right.

Select how you would like to meet.



The screenshot shows the meeting scheduling form with the question "How would you like to meet?". There are three buttons: "In-Person" (highlighted in green), "Phone Call", and "Virtual (Zoom)". At the bottom left is a "Previous <" button, and at the bottom right is a blue "Pick a Time >" button.

Select a day and time that your advisor is available and works with your schedule.
(see next page)

ZK Meeting with Zachary Kendra-Dill

Time Zone: America/New_York

< Tuesday September 7th >

8:00 AM - 8:45 AM
8:45 AM - 9:30 AM
9:30 AM - 10:15 AM
10:15 AM - 11:00 AM
11:00 AM - 11:45 AM
11:45 AM - 12:30 PM
12:30 PM - 1:15 PM
1:15 PM - 2:00 PM
2:00 PM - 2:45 PM

< Previous Next >

Save your appointment.

ZK Meeting with Zachary Kendra-Dill

In-Person

Tuesday at 8:00 AM for 45 minutes

Topic

1st Semester Follow-up/Academic Planning

Comments

Trying to decided what classes to take in the Spring

< Previous ✓ Save

The meeting will then display under your *Meetings* in Aviso and a calendar invite will be sent to your Gaston College email.

Meetings 📅 Schedule a Meeting

Time Zone: America/New_York

ZK

Tuesday, September 7 8:00AM - 8:45AM

In-Person with Zachary Kendra-Dill

1st Semester Follow-up/Academic Planning