

**Gaston College (GC) Career and College Promise (CCP) Program  
Guide to Enrolling in CCP Programs**

# Spring Semester 2018

**(Checklist for Home School Students)**

## **NEW STUDENTS**

1. **New** students complete online GC Application for Admissions:
  - a. Access the online Gaston College Application for Admissions at [www.cfnc.org](http://www.cfnc.org).
  - b. Click on “Create an Account.”
  - c. Select “High School Student.”
  - d. Complete all fields on the form. Be sure to write your username and password down for future reference.
  - e. Click on “Start an Application.”  
Select “Gaston College Undergraduate Application” from list and click “Apply.”
  - f. Read the “Application Instructions” on the “A Message from the Campus” tab located near the bottom of the screen.
  - g. Click on each tab on the left and fill in all required fields.  
*(Note: When all information is filled in correctly, you will receive a checkmark beside the tab title.)*
    1. On the Enrollment Information tab, SELECT “Career and College Promise (Current NC high school students ONLY)”.
    2. Select the term in the Enrollment Term section.
    3. Select appropriate pathway in the Career and College Promise section.
    4. Select appropriate Program of Study for each pathway.
    5. On the Educational Information tab, select the high school the student is currently attending.
  - h. Once all tabs are complete and have a checkmark, submit your application.
  
2. If test scores are required, students must complete the online Gaston College Application for Admissions prior to scheduling and taking the NC DAP (North Carolina Diagnostic Assessment and Placement) test. Other test scores listed on the second page of the CCP Enrollment Form are also acceptable.
  - a. Complete CCP Enrollment Form. This form can be found through the CCP website - <http://www.gaston.edu/career-college-promise/> under “CCP Forms.”

3. Attach required documentation
  - a. Copy of an assessment with scores that demonstrate college readiness for all College Transfer Pathways and some CTE Pathways – see pathway sequences available through the CCP website - <http://www.gaston.edu/career-college-promise/>.
  - b. Official high school transcript, including Grade Point Average
  - c. Copy of home school card or letter from the state
4. Sign up for a time during the Home School Advising Days\* to receive advising and submit completed CCP paperwork. **Students will submit completed paperwork on this day but will not be registered.**
5. Once students are registered, their schedule and login information will be mailed to them.

## **RETURNING STUDENTS**

1. Complete CCP Enrollment Form. This form can be found through the CCP website - <http://www.gaston.edu/career-college-promise/> under “CCP Forms.”
2. Attach required documentation.
  - a. Official high school transcript, including Grade Point Average
  - b. Test scores if needed
3. Sign up for a time during the Home School Advising Days\* to receive advising and submit completed paperwork. **Students will submit completed paperwork on this day but will not be registered.**
4. Once students are registered, their schedule and login information will be mailed to them.

### **\*Home School Advising Days**

#### **Dallas Campus**

**November 6 and November 14**

**1:00-4:00 p.m.**

**Comer Engineering Technologies Building  
Classroom 157**

#### **Lincoln Campus**

**November 10**

**8:30-11:30 a.m.**

**Lincoln Classroom Building  
Classroom 212**

**\*\*\*Visit [www.SignUpGenius.com/go/508044EA5A628A6FD0-ccphomeschool](http://www.SignUpGenius.com/go/508044EA5A628A6FD0-ccphomeschool) to sign up for a 15 minute time slot. Appointment must be made in advance.\*\*\***