

**Minutes of the  
Gaston College  
Board of Trustees Meeting  
Myers Center Auditorium, Section C  
November 14, 2022**

**Members Present:** Mr. John Dancoff, Chair  
Judge Jesse Caldwell  
Sheriff Alan Cloninger  
Mr. Jonathan Fletcher  
Dr. Shawnya Gore  
Mr. Steve Hall  
Ms. Iris Hopper  
Ms. Resa Hoyle  
Mr. Tom Keigher  
Ms. Janie Peak  
Mr. Tim Smith  
Ms. Julie Stroupe  
Mr. Randy Vinson  
Ms. Sidney Hare, SGA President

Dr. John Hauser, President  
Mr. Carl Stewart, College Attorney

**Members Absent:** Mr. Steve Huffstetler

**Others Present:** Ms. Shelly Alman, Mr. Todd Baney, Ms. Jasmine Cox, Dr. Dewey Dellinger, Mr. Shohn Doty, Ms. Guyann Howe, Ms. Meagan Lingerfelt, Mr. Kenrick McDowell, Chief Talmadge McInnis, Mr. Mack Millen, Dr. Jennifer Nichols, Ms. Julie Ostrowski, Dr. Audrey Sherrill, Mr. Greg Smith, Ms. Tanisha Williams, Dr. Heather Woodson

**Chair Dancoff called the meeting to order at 3:03 p.m. and welcomed everyone to the meeting. A quorum was present for the meeting.**

- **Invocation – Judge Caldwell**
- **Ethics Awareness and Conflict of Interest Reminder**

Chair Dancoff reminded Trustees of the ethics requirements of public servants and requested they identify any conflicts of interest or appearance of conflicts of interest present. No conflicts were identified.

**A. APPROVAL OF THE AGENDA**

**Chair Dancoff asked if there were any changes, additions, or corrections to the agenda. None were identified.**

**Mr. Huffstetler moved to approve the agenda; Mr. Smith seconded the motion. The motion carried.**

**B. APPROVAL OF THE MINUTES FROM THE JUNE 20, 2022, BOARD OF TRUSTEES MEETING; AND THE MINUTES FROM THE JULY 21, 2022, CALLED BOARD OF TRUSTEES MEETING**

**Chair Dancoff collectively presented the Minutes of the June 20, 2022, Board of Trustees Meeting, and the July 21, 2022, Called Board of Trustees Meeting and asked if there were any additions or corrections. No changes were identified.**

**Judge Caldwell moved to approve the two sets of Minutes of the June 20, 2022, Board of Trustees Meeting and the July 21, 2022, Called Board of Trustees Meeting; Ms. Peak seconded the motion. The motion carried.**

**C. WELCOME AND INTRODUCTIONS**

**1. Welcome Guests and Introduce New Employees**

Dr. Hauser welcomed everyone to the meeting and recognized Mr. Sid Sowers, Faculty Senate President, who was unable to attend, and Ms. Tanisha Williams, Staff Senate President.

Dr. Hauser invited Ms. Alman, Dr. Dellinger, Mr. Doty, Mr. Millen, Dr. Sherrill, Dr. Woodson, and Mr. Smith to introduce the new employees in their divisions:

Ms. Alman, Vice President for Finance and Operations introduced:  
Mr. Ryan Propst, Technology Specialist I

Dr. Dellinger, Executive Vice President for Academic and Student Affairs introduced:  
Ms. Allyson Heafner, Writing Center Coordinator

Mr. Doty, Athletic Director/Head Baseball Coach introduced:  
Mr. Jimmy Bradshaw, Student Success Coach & Outreach Specialist/Assistant Coach – Men’s Basketball

Mr. Millen, Director for Facilities & Plant Operations introduced:  
Ms. Jill Price, Housekeeper

Dr. Sherrill, Vice President for Student Affairs and Enrollment Management introduced:  
Ms. Bethany Doty, Student Success & Academic Support Coach/Assistant Coach – Women’s Softball

Ms. Heaven Brown, Administrative Assistant - TRIO Program

Ms. Heidi Neely, Project Coordinator – TRIO Student Support Services (SSS) Program

Dr. Woodson, Vice President for Academic Affairs introduced:

Ms. Marguerite Bishop, Instructor – Biology (9-Month) (Did not attend)  
Mr. Matthew Bowen, Instructor – Gunsmithing (9-Month)  
Ms. Amy Heavner, Compliance/Clinical Placement Specialist  
Dr. Jay Human, Instructor — Criminal Justice Technology (9-Month)  
Mr. Alex Keeler, Instructor — Accounting (9-Month) (Did not attend)  
Ms. Kim Leagon, Secretary – Arts and Sciences (Did not attend)  
Mr. Trey McMillan, Instructor — Mathematics (9 – Month)  
Mr. Hunter Norris, Instructor — Psychology – College Now (9 – Month)  
Mr. Grady Owens, Instructor — Welding Technology (9-Month) (Did not attend)  
Ms. Miranda Queen, Instructor – Nurse Aide (9-Month) (Did not attend)  
Ms. Serra Shuford, Instructor – Art – College Now (9-Month)  
Ms. Sarah Smith, Instructor — Emergency Medical Science (EMS) 9-Month (Did not attend)  
Mr. Dana White, Instructor – Welding Technology (9-month) (Did not attend)  
Ms. Bianca Yavelak, Instructor – Biology (9-month)

Mr. Smith, Vice President for Economic & Workforce Development introduced:

Ms. Julie Laytham, Coordinator/Instructor – Customized Training (Manufacturing)  
Ms. Rein Norton-Small, Program Support Assistant – Customized Training

## **2. Introduction of New Board Members**

Chair Dancoff welcomed Dr. Shawnya Gore to the Board of Trustees; she had been appointed to the Board by the Gaston County Board of Education and Ms. Sidney Hare, Student Government Association (SGA) Trustee

### **Dr. Shawnya Gore, M.D**

A resident of Belmont, Dr. Shawnya Gore, received a B.S. in Biochemistry from Selman College, Atlanta, GA, and her Medical Doctorate from the University of South Carolina School of Medicine, Charleston, SC. She has been very active with community/civic organizations serving: as Chapter President for the Links, Inc.; Jack and Jill of America, Inc.; South Point High School PTO and parent Advisory Council; Junior Assembly of Gastonia; and St. Stephens AME Zion Church Community Outreach to name a few. Dr. Gore has been a physician with CaroMont Internal medicine for 23 years. While at CaroMont, Dr. Gore, has served as the Physician Liaison to Administration, on the Physician Advisory Council to the CEO, and on the Diversity, Equity, and Inclusion Committee.

### **Ms. Sidney Hare**

A resident of Cramerton, Ms. Hare is a senior at the Gaston Early College High School and currently serves as the President of the Gaston College Student Government Association. She is participating in the 2022-2023 North Carolina Community College Student

Leadership Development Program. She previously served as a Senator in the Student Government Association and the President of the Gaston Early College High School Student council. She is passionate about serving her community and advocating for those in need. Ms. Hare plans to graduate from Gaston College with an Associate in Science degree and transfer to a four-year university to study Pediatric Medicine.

### **3. Dr. Shawnya Gore, M.D. – SEI, Possible Conflict of Interest**

Chair Dancoff relayed that by law the College has to tell the Board of Trustees about Dr. Gore's potential conflict of interest. The letter from the NC State Ethics commission states:

**We did not find an actual conflict of interest but found the potential for a conflict of interest. The potential conflict identified does not prohibit service on this entity.**

When this letter cites an actual or potential conflict of interest under N.C.G.S. § 138A-24(e), the conflict must be recorded in the minutes of the applicable board and brought to the membership's attention by the board's chair as often as necessary to remind all members of the conflict and to help ensure compliance with the Act. N.C.G.S. § 138A-15(c).

Dr. Gore would fill the role of an at-large member on the Board. She is a physician with CaroMont Health. She disclosed that she and her spouse own stock in Apple. Because Apple may seek to do business with Gaston College, Dr. Gore has the potential for a conflict of interest and should exercise appropriate caution in the performance of her public duties should issues involving any entity in which she owns a financial interest come before the Board for official action.

As requested, this is now recorded in the minutes of this Board of Trustees meeting as directed by NC State Ethics Commission.

### **4. Recognition of Service to the Board of Trustees**

Chair Dancoff asked Ms. Jennifer Davis to come forward to the podium.

#### **Ms. Jennifer Davis**

Ms. Davis was appointed by the Gaston County Board of Education in 2014 to serve on the Gaston College Board of Trustees. She has served two consecutive terms for a total of eight years, with two of those years as Vice Chair of the Board. A lot has been accomplished during her tenure on the Board.

Since her appointment, Ms. Davis has served as a valued member of the Board's Campus Affairs Committee, with three of those years as Committee Chair. She also served on the

Presidential Search Committee, worked on Master Facilities Plan, and was involved in the SACSCOC Fifth Year Interim Re-Accreditation process and the Decennial Re-Accreditation process in 2021.

On the Campus Affairs Committee, policies are updated and reviewed to ensure the smooth operation of the College and compliance with state, federal, and Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) criteria.

Ms. Davis was instrumental in guiding the Board through an extensive policy review process related to the re-accreditation process. This was a massive undertaking where extra meetings were held to just understand the needed changes to better relay them to the Board. Some of the policies reviewed included Credit by Examination, the Admissions Policy, the Revised Holiday Policy, the Intercollegiate Athletic Policy, and numerous personnel policies.

Another duty of the Campus Affairs Committee is to ensure that Curriculum and Continuing Education programs related to Academic Affairs are in keeping with the mission of the institution and to recommend new academic programs. Some of the programs for review and approval included Manufacturing Technology, Associate in Engineering, Pharmacy Technology, Textile Technology, and Gunsmithing. There have been many.

Chair Dancoff stated that Ms. Davis' work has provided College and student stability through your policy work and advancement for students through your program work. As a leader on the Board, you could be counted on for fairness and a thoughtful approach to any item before the Board. Your work has supported the College's Mission and the Gaston College Board of Trustees and is sincerely appreciated.

Ms. Davis thanked the Board and expressed how honored she was to have served on the Board and been a part of the selection of Dr. Hauser as our President. She also thanked the Staff for assisting her in her role as Chairman of the Campus Affairs Committee. Ms. Davis challenged everyone to "pay attention to who's not in the room or at the table or is not being heard. They too have something to share. And, wherever you are, that's where you're supposed to be. Do good things right there."

Ms. Davis was presented with a parting gift from the Board of Trustees.

## **5. Athletics Budget Overview – Mr. Todd Baney**

Chairman Dancoff reported that during last week's Finance Committee meeting, the Committee asked for an overview of the Athletics budget to be presented at this Board meeting. Dr. Hauser requested that Mr. Todd Baney provide this overview.

In Mr. Baney's overview, he noted the increase in enrollment (nearly 10% for the fall 2022 semester), which is due to the hard work by student affairs, academic affairs, educational partnerships, and many others, but in part is also due to the addition of student-athletes as part of the athletic program. For 2021-22, student-athlete FTE generated approximately \$300,000 for the state budget, and for 2021-2022, with ~100 student-athletes, the additional FTEs should generate ~\$500,000 for the state budget.

Mr. Baney reminded the Board that state funds cannot support athletics. Mr. Baney reported that he has been working diligently with Mr. Luke Upchurch, Chief Development Officer, regarding the various revenue streams that are available to support athletics such as signage/sponsorship opportunities at Sims Park, signage/sponsorships at the beach volleyball complex, general sponsorships from the community, the athletics website, and the Rhino Club. An additional update on these and other revenue streams will be provided once they are more firmly established. Mr. Baney also reminded the Board that the additional student activity fee effective last fall also supports athletics.

Mr. Baney reported that the current athletics department includes 12 full-time employees with 4 supported solely by non-state funds and 8 supported by a combination of non-state and state funds because they have responsibilities other than athletics and/or coaching. Mr. Baney added that with the increase in student-athletes and sports has required additional coaches than originally planned. The current salary budget supporting athletic roles is ~\$384,500 (without benefits) and \$498,000 (with benefits).

Mr. Baney said that a key aspect that has been discussed (and should be reviewed) is whether at least a percentage of FTE revenue generated by student-athletes could be used to support athletics.

Mr. Baney added that he should have mentioned that the College's bookstore (renamed the "Rhino Shop") has also benefited from the sale of Rhino gear, which will support athletics to some degree. On a side note, and stemming from the positive effects of athletics on our campus, he added that the College has started intermural programs that are designed to further enhance student life on campus.

Mr. Baney summarized by stating that the current budget to support athletic staffing is in place, but that work continues to firm up the revenue streams and operating expenses, which include costs for items such as transportation, equipment, and venue use for games and practices. Mr. Baney added that there have been (and may still be) some additional start-up costs for the athletic program.

Mr. Vinson asked that a written athletics budget be available for September Board meeting, if possible.

## **6. Gaston College Rhino Club – Ms. Holly Steuerwald**

During the College's Convocation on August 19, Ms. Steuerwald shared this presentation with over 300 faculty and staff and has already had a very positive response/participation. Chairman Dancoff asked her to share the presentation with the Board.

Ms. Steuerwald explained that the Gaston College Rhino Club is a network of supporters that provide scholarship funding for student-athletes, funding for ongoing operational needs, and support to meet the greatest needs of Gaston College Athletics. Your support provides the foundation for the future growth of athletics and ensures our Gaston College Rhinos' success. She reviewed the membership levels from \$60 to \$1,000 and what would be provided for our athletes with those funds. All membership levels will also have opportunities throughout the year to participate in special "Crash Days." These Crash Days will consist of promotional items and giveaways at athletic events available to Rhino Club members only.

#### **D. PRESIDENT'S REPORT**

Dr. Hauser's activities, since the June 20, 2022, Board of Trustees meeting were provided in the Board packet. Also, in the Board packet were reports from the Executive Vice President for Academic and Student Affairs and Vice Presidents/Administrators for Administrative Services; Economic and Workforce Development; Finance; Operations and Facilities; the Foundation; and the Textile Technology Center.

VET-Tech Building Naming – On June 22, 2022, the building was named in honor of former President Dr. Skinner as the Patricia A. Skinner Institute of Veterinary Technology. There was a great turnout for this event by not only faculty and staff but also the community.

Golden Leaf Foundation Scholarship –The Golden Leaf Foundation (GLF) informed Dr. Hauser that their redefined scholarship opportunities will now include students/citizens in Gaston County. This opportunity will start in Fall 2022. The associate degree scholarship will be for \$2,250/year and the bachelor degree scholarship will be for \$1,850/year.

NCAE-C Leadership Forum – On July 26-29, Dr. Heather Woodson and Dr. Lisa Albright-Jurs accompanied Dr. Hauser to the National Centers of Academic Excellence in Cybersecurity (NCAE-C) Forum in Biloxi, MS.

New Trustee Orientation Meeting – On August 8, 2022, a Trustee orientation was held for New Trustees, Dr. Gore and Ms. Hare.

Convocation – On August 19, 2022, over 300 Gaston College faculty and staff gathered prior to the start of the Fall semester for presentations, fellowship, and food.

First Day of Fall Classes – The largest group of students in five years to start the Fall semester classes on August 22, 2022. Dr. Hauser commended Dr. Sherrill's, Student Affairs Division, Dr. Woodson's, Academic Affairs Division, Dr. Jennifer Nichols', Educational Partnerships, and Ms. Julie Ostrowski, Marketing, for this accomplishment.

MOU Signing – On August 22, 2022, with the backing from the U.S. Department of State, NC State, Gaston College, Catawba Valley Community College, and Honduran-based Central American Technological University (UNITEC) signed a Memorandum of Understanding (MOU) to partner to help attract and train the next generation of the textile workforce.

Ribbon Cutting – A Ribbon Cutting for the Dallas Campus Chick-fil-A and the Rhino Shop was held on August 24, 2022. Our previous bookstore was revamped with the College’s branding and reopened prior to the Fall semester start; Chick-fil-A is a wonderful addition to our Crash Café and completely sold out the first three days.

Blue Cross/Blue Shield and EdNC visit – Representatives from EdNC and Blue Cross/ Blue Shield met at our Dallas Campus. Gaston County Schools Superintendent, President and CEO of CaroMont Health, and President of Belmont Abbey, also participated in the panel portion regarding our partnerships with them in the Health Care Academy, Gaston Early College of Medical Sciences, Apprenticeship 321, and our Health Science Programs.

Vice-Chair, State Board of Community Colleges, Mr. Bill McBrayer – Visited the College on August 25, 2022, and met with Dr. Hauser, Chairman Dancoff, and Trustee Vinson.

At the conclusion of the Divisional reports, Dr. Hauser asked the Trustees to consider participating in the 100% in 100 days Challenge through the Foundation so that our entire Board of Trustees would also be vested. Chair Dancoff asked if there were any questions for Dr. Hauser; there were none.

#### **E. SGA PRESIDENT’S REPORT**

Ms. Sidney Hare, SGA President, presented the SGA report on the SGA activities as of June 22, 2022.

The Blood Connection – Blood Drive - The SGA sponsored blood drive with The Blood Connection was held on June 22, 2022, on the Dallas Campus. We were able to gather a total of 21 units during this event.

Summer Sweet Treats Event - Anna’s Sweet Treats visited the Dallas Campus on June 28, 2022, and Lincoln Campus on June 30, 2022, to give out sweet treats of ice cream, shaved ice, popcorn and cotton candy to summer students. Anna served 220 students at the Dallas Campus and 70 students at the Lincoln Campus during these two event dates. We believe events like this can increase student morale and keep students excited to come to campus.

Virtual Trivia - SGA sponsored a Pride-themed virtual trivia event on June 28, 2022, to celebrate Pride Month and help students learn more about LGBTQIA+ facts and history. First-place student winner received a \$25 e-gift card from Target. We also sponsored an Independence Day-themed virtual trivia event on June 30, 2022, to celebrate the 4th of July holiday and help students learn more about Independence Day-related history. First place student winner received a \$25 e-gift card from Amazon and the second-place student winner received a \$15 e-gift card from Amazon.

SGA Leadership Training - The upcoming 2022-2023 SGA team met during the week of July 11-14, 2022, for a second week of training and to help with SGA event planning for the 2022-2023 academic year.



Student Leadership Development Program - SGA President, Sidney Hare, was selected to participate in the 2022-2023 Student Leadership Development Program (SLDP) through the North Carolina Community College System. The SLDP provides enhanced leadership training to develop and prepare North Carolina community college students for both professional and civic responsibilities.

Chair Dancoff thanked Ms. Hare for her report.

## **F. FACILITIES**

As Facilities Chair Cloninger was not present, Chair Dancoff called on Dr. Hauser to provide the Facilities items for review.

### **1. Fiber Innovation Center Increased Construction Cost and Additional Funding**

The project construction cost has escalated to approximately \$2.09 million due to the rise in costs of materials and supply and demand issues.

The NC Community College System has awarded over \$9 million in State Capital and Infrastructure Funds (SCIF) grant over the next four years. Of the \$2.252 million award for FY 2022-23, the College will commit \$2 million to the Fiber Innovation Center project.

Revised project budget:

\$12,676,226	CM@Risk Contract
\$ 769,800	Design Fee
\$ 633,811	Contingency
\$ 720,163	Owner's Reserve
\$14,800,000	Total

Revised source of funds for project:

\$ 5,300,000	Gaston County
\$ 5,000,000	OSBM Directed SCIF Grant (State Capital and Infrastructure Funds Grant)
\$ 2,000,000	Community College SCIF Grant(State Capital and Infrastructure Funds Grant)
\$ 2,000,000	Pledges
\$ 500,000	Foundation
Total	\$14,800,000

The General Contractor bids will be opened on Thursday, August 25.

**Upon the recommendation of the Facilities Committee, Chairman Dancoff moved that the Gaston College Board of Trustees approve the Fiber Innovation Center project construction cost increase and the use of additional SCIF grant monies for the project.**

Through further discussion, Dr. Hauser explained that SCIF is State Capital Infrastructure money, a little over \$9 Million, which the College has been allotted from the grant. These funds will be used for the Fiber Innovation Center. Once the College receives the allotted \$3 Million from the State, the \$3 Million will be put back into the SCIF budget.

Chair Dancoff asked if there was any further discussion. Mr. Keigher asked if the SCIF funds had been earmarked for anything else. Dr. Hauser advised there is not any at this time. As this motion comes from Committee, a second was not required.

**The motion carried.**

## **2. De-Escalation Facility Site Road**

The Board of Trustees approved soliciting a formal request for proposal for the De-Escalation Facility project on May 23, 2022.

The facility allows law enforcement personnel to practice scenario-based tactics in de-escalation to avoid use of force in many confrontational and /or deadly situations.

The proposed site is the Firearms Training Facility on Bob and Pat Boyd Drive near Rankin Lake.

Funding for the project is the State Capital Infrastructure Funds (SCIF) allocation. Gaston College has been allocated \$9,009,858 from the North Carolina Community College System (NCCCS) over the next four years.

C Design of Charlotte was selected to provide pre-design architectural services and site feasibility plans for a design fee of \$9,000.

Concept 1A with an estimated project cost of \$2,590,272 was preferred. This concept proposes that the facility be erected across the street from the existing classroom building.

The City of Gastonia has offered to fund the paving of the existing gravel road (Bob and Pat Boyd Drive) leading to the Gaston College Fire Arms Training Facility, Range, and proposed De-Escalation Facility. The cost breakdown for the paving project is estimated at \$807k.

This item was for information only. No action was needed.

## **3. Campus Beautification Initiative**

A major donor to the Gaston College Foundation has approached the College about supporting a campus beautification initiative that will focus on improving signage and

landscaping to create a more inviting environment. The donor has indicated a commitment to support the development of a landscape/signage plan and securing funding to implement the plan.

The themes of this project include developing a master plan related to exterior spaces, focusing on campus beautification, outdoor learning and gathering spaces, connecting to the community, and inclusion of native and low-maintenance seasonal plants appropriate to the college's outdoor spaces. The college will use the developed master plan to implement the design in a phased approach.

Also included in the master plan are brand-integrated signage, irrigation systems, water features, improvements to permanent water structures already located on the Dallas, Kimbrell, and Lincoln campuses, and consideration of microclimates. The college is interested in low-maintenance landscaping and exterior features to uphold the cleanliness and professionalism of college exteriors as well as expanding programming to outdoor learning labs and classrooms. Areas for students and employees to congregate in a relaxed environment is essential. Student artwork and sculptures may also be incorporated across the three campuses.

This item was for information only. No action was needed.

#### **4. Capital Reports**

Ms. Alman reported:

##### **Fiber Innovation Center**

The Community Meetings required for the City of Belmont Zoning Review were held on August 9, 2022. A review of the building's interior and exterior finishes with Dr. Hauser was held before the Community. Application forms and drawings were submitted to NCDEQ the week of August 8. Drawings and specifications will be submitted to Gaston County for permit review shortly after the application forms and drawings are submitted. CD submittal to SCO will follow the Gaston County submittal after the additional required State documents are prepared and the survey is updated. A pre-bid conference was completed and August 25, 2022, was the bid opening. The City of Belmont Planning and Zoning will hold a public meeting on September 22, 2022, with an expectation of approval of the project at their October meeting.

The college was awarded an additional \$2 million in State Capital and Infrastructure grant funds from the NC Community College System. This will cover increasing project costs.

##### **Lincoln Campus Space Renovation**

Project is eighty-five (85) percent complete. Proposed completion date is September 19, 2022.

##### **Bookstore**

Project is complete. The Rhino Shop and Crash Café grand opening was Wednesday, August 24 at 11:30 a.m.

### **Burn Prop**

Duke Energy has installed floodlighting at the project site. Project is moving along but had some delays. Obtained updated price estimates as of August 8, 2022:

Grading	\$20,000
Concrete	\$21,600
Steel and Wood	\$10,500
Electrical	\$2,000
Locating	\$500
Welding Labor	\$9,400

### **Driving Track Upfit**

Project included a rain shelter and restroom facilities (porta Jon) to be used during training. Replaced Conex Box and installed on concrete pad. Installed stone walking paths to box and restrooms. Cut and removed the trees and vegetation to allow for proper runoff on the driving track. This item is complete.

These items were presented for informational purposes; no action was required.

## **G. FINANCE**

Chair Dancoff asked Mr. Huffstetler to present the Finance Items for review.

### **1. Change in Mileage Rate**

Effective July 1, 2022, the Internal Revenue Service (IRS) has established new mileage rates for the final six months of 2022 in recognition of recent gasoline price increases. The business standard rate for the use of a car (also vans, pickups, or panel trucks) increased to 62.5 cents per mile. The System Office issued a July 2022 revised Accounting Procedures Manual and Reference Guide including the mileage rate increase.

**Upon the recommendation of the Finance Committee, Mr. Huffstetler moved that the Gaston College Board of Trustees approve the mileage reimbursement guidelines as outlined by the NCCCS Accounting Procedure Manual, and adopts the annual IRS standard business mileage rate (62.5 cents per mile) as the mileage rate.**

As this motion comes from Committee, a second was not required. Chair Dancoff asked if there were any discussions. There were none.

**The motion carried.**

### **2. FY 2022-2023 Salary Increase**

Effective July 1, 2022, state-funded full-time faculty and staff were awarded a 3.5% salary increase for FY 2022-23. To receive the increase, employees must have been employed on June 30, 2022. Gaston County did not appropriate funds for salary increases for county-funded positions; however, the College does plan to request the additional funds for salary increases. Lincoln County appropriated the FY 22-23 salary request. Special funds are also available to support increases for positions funded from those sources.

The salary increase will be paid in September 2022 and will be retro-effective to July 1, 2022, based on June 30, 2022 salary.

For FY 2021-22, the NC legislature appropriated recurring funds to support salary increases for community college employees equivalent to the cost of providing an across-the-board salary increase of 2.5%. An additional 2.5% was appropriated for FY 2022-23. The NC legislature increased the appropriation for this fiscal year to 3.5%.

<b>Fund Sources</b>	<b>State</b>	<b>County</b>	<b>Special</b>	<b>Estimated Total</b>
Base Salary Increase Estimate (Retro Included)	\$819,621	\$79,028	\$77,411	\$976,060

**Upon the recommendation of the Finance Committee, Mr. Huffstetler moved that the Gaston College Board of Trustees approve a 3.5% salary increase for FY 2022-23 for all full-time faculty and staff employed on June 30, 2022, to be paid in September 2022 and retro-effective to July 1, 2022.**

As the motion came from Committee, a second was not required. Chair Dancoff asked if there were any discussions. There were none.

**The motion carried.**

### **3. FY 2022-2023 Proposed County Capital Priorities**

Proposed county capital priorities for 2022-23 based on the \$797,219 in capital funding provided by Gaston County for the 2022-23 budget year.

<b>2022-23</b>	<b>Priority</b>	<b>Budget Amount</b>	<b>Source</b>
Volleyball courts and fence	1	\$ 89,707.00	County Cap*
Fire Systems Morris Library and CET	2	\$ 106,390.00	County Cap
Fieldturf Repairs	3	\$ 44,454.00	County Cap
Driving Track Upgrades and Repairs	4	\$ 36,620.00	County Cap*
Maintenance Reserve	5	\$ 125,000.00	County Cap
Remainder for unforeseen issues	6	\$ 395,048.00	County Cap
<b>BUDGET YEAR TOTAL</b>		<b>\$ 797,219.00</b>	County Cap

\*\$67,251 for court project paid in July/\$22,456 for fence

\*remaining amount for Driving track upgrades and repairs to be finished

This Item was presented for informational purposes; no action was taken.

#### **4. Financial Reports**

A summary of expenditures for year-end June 30, 2022, for State, Gaston, and Lincoln operating budgets and proprietary accounts were provided for the Board's review and information. The State spent 100% except for restricted funds like Small Business Center and Childcare that must be returned to the State. Both Gaston and Lincoln County budgets were 100% spent.

This Item was presented for information purposes; no action was taken.

#### **H. REPORT FROM NCACCT**

Mr. Vinson relayed that there is a movement by the State to consolidate under one umbrella Grades K-12 and the Community College System with the University System. This is concerning to him and NCACCT regarding our funding. Mr. Vinson shared his concern with Mr. Bill McBrayer, NCCCS Trustee and Vice Chair, during his recent meeting with him, Dr. Hauser, and Chairman Dancoff. Mr. McBrayer said that he was in favor of all three State organizations being housed in one building but not sharing the same budget. Mr. Vinson encouraged the Trustees to work with our Legislators to make sure that the University System does not have control of all three entities.

For the fall 2022 NCACCT Leadership Seminar, September 7-9, we have eight Trustees registered to attend.

Chair Dancoff thanked Mr. Vinson for his report.

#### **I. BOARD OFFICERS NOMINATING COMMITTEE REPORT**

##### **1. Appointment of Board Officers for FY 2022-2023**

Chair Dancoff asked Ms. Peak for her report as Chair of the Nominating Committee for Board Officers for FY 2022-2023. Ms. Peak reported that the Committee had met and were presenting the following slate of nominations for Board Officers for consideration: Mr. John Dancoff for Board Chair, Mr. Randy Vinson for Vice Chair, and Ms. Julie Stroupe for Secretary.

Chair Dancoff asked if there were any nominations from the floor for Board Chair, Vice Chair, or Secretary Officers; no additional nominations were made.

**Chair Dancoff entertained a motion by the Nominating Committee that the nominations for Board Officers for FY 2022-2023 be closed; seconded by Mr. Smith; and the Board accept the nominations by acclamation as presented; seconded by Mr. Keigher. The motion was unanimously approved.**

Chair Dancoff thanked the Board for their confidence in him.

## **J. CHAIRMAN'S REPORT / ANNOUNCEMENTS**

### **1. Fall NCACCT Leadership Seminar**

Chair Dancoff mentioned the Fall NCACCT Leadership Seminar, September 7-9, in Asheville. Folders were provided at the meeting for those Trustees that were scheduled to attend which included a Travel Authorization form for them to sign. He also suggested if the Board would like to have a meal together, a reservation be made for Thursday evening of the Conference.

### **2. Board Meeting Schedule and Acronym List**

Chair Dancoff pointed out that the Board of Trustees Meeting Schedule for FY 2022-2023, a listing of various acronyms commonly used at the College, the Trustee Contact List, and the latest Gaston College Fact Sheet were provided as information in a folder for them.

### **3. Survey for Sign Up of Board Committees**

Typically, a survey is sent out after this meeting to each Trustee asking for their first, second, and third interests in committees; however, since the Committees have worked so well this past year, Chair Dancoff suggested the Trustees remain on the same Committees as they served in FY 2021-2022. If you would like to change Committees, please contact Chair Dancoff. Dr. Gore, our new Trustee, has already expressed an interest in serving on the Campus Affairs Committee.

Mr. Dancoff will announce at the September Board Meeting who will Chair those Committees for FY 2022-2023.

### **4. Upcoming Events**

Chair Dancoff listed some dates for College/local events of which he felt they would want to be aware:

- October 1 – 2<sup>nd</sup> Annual Inaugural "Stampede for Students" 5K run / 2K walk on Gaston College Campus at 8:30 a.m.
- October 12 – 2<sup>nd</sup> Annual College Athletics Scholarship Golf Tournament – Verdict Ridge Golf Course – Chair Dancoff added that if a Trustee is interested in sponsoring a team please let him know.

## **K. EXECUTIVE SESSION - PURSUANT to GC 143-318.11(a)(6)**

**In accordance with provisions of GS 143-318.11(a)(6), Mr. Fletcher moved, seconded by Mr. Huffstetler, to enter the Board into a closed session to discuss a personnel matter. The motion carried.**

**Chair Dancoff entertained a motion by Judge Caldwell, seconded by Mr. Fletcher to close the Executive Session and return the Board to regular session. The motion carried.**

**Upon the discussion of the Board of Trustees in closed session, Chair Dancoff entertained a motion that the Board of Trustees of Gaston College approve an annual compensation for FY 2022-2023 in the amount of \$280,000 for Dr. John Hauser as President of Gaston College with all other terms of the contract remaining the same. Ms. Peak moved to approve the motion; Judge Caldwell seconded the motion. The motion unanimously passed.**

**L. ADJOURNMENT**

Chair Dancoff asked if there was any further business to come before the Board.

**Jonathan Fletcher moved to adjourn the meeting; Mr. Huffstetler seconded the motion. The motion carried.**

Chair Dancoff adjourned the meeting at 5:44 p.m.

**Respectfully submitted,**

**Julie Stroupe, Secretary**

**Mr. John Dancoff, Chair**

**Guyann Howe, Recording Secretary**

**(College Seal)**