

**Minutes of the
Gaston College
Board of Trustees Meeting
Myers Center Board Room
May 13, 2019**

Members Present: Sheriff Alan Cloninger
Judge Craig Collins
Mr. John Dancoff
Ms. Jennifer Davis
Mr. Tom Keigher
Mr. Brad Overcash
Ms. Janie Peak
Dr. Jim Ragan, Vice Chair
Ms. Suzanne Riley
Mr. James Smith
Ms. Natalie Tindol
Mr. Randy Vinson
Dr. Jim Watson, Chair
Ms. Kyra Rhyne, SGA President

Dr. Patricia Skinner, President

Members Absent: Mr. Stephen Campbell, Secretary

Others Present: Mr. Todd Baney, Mr. Sam Buff, Ms. Sherry Carpenter, Ms. Julia Craig, Dr. Dewey Dellinger, Ms. Mary Ellen Dillon, Ms. ZaMyra Dow-Shaw, Ms. Lynda Ellington, Ms. Renita Johnson, Mr. Joshua Mays, Ms. Cynthia McCrory, Dr. Dennis McElhoe, Ms. Stephanie Michael-Pickett, Ms. Christina Ramos, Dr. Silvia Patricia Rios Husain, Ms. Verna Rochon, Mr. Manraj Singh, Mr. Luke Upchurch, Mr. Wallace Woodward; and Mr. Carl Stewart, College Attorney.

- **Chair Watson called the meeting to order at 4:00 p.m. and declared a quorum present.**
- **Invocation – Ms. Davis**
- **Ethics Awareness and Conflict of Interest Reminder**

Chair Watson reminded Trustees of the ethics requirements of public servants and also requested they identify any conflicts of interest or appearance of conflicts of interest present. None were noted.

A. APPROVAL OF THE AGENDA

Chair Watson asked if there were any changes, additions, or corrections to the agenda. None were identified. Dr. Ragan moved to approve the agenda; Sheriff Cloninger seconded the motion. The motion carried.

B. APPROVAL OF THE MINUTES FROM THE MARCH 25, 2019, BOARD OF TRUSTEES MEETING.

Chair Watson presented the Minutes of the March 25, 2019, Board of Trustees Meeting and asked if there were any additions or corrections. No changes were identified.

Mr. Dancoff moved to approve the March 25, 2019, minutes; Mr. Vinson seconded the motion. The motion carried.

C. WELCOME/INTRODUCTIONS AND SPECIAL PRESENTATIONS

1. Welcome/Introduction of New Employees

Dr. Skinner welcomed Mr. Joshua Mays, Faculty Senate Vice President; Ms. Sherry Carpenter, Staff Senate President; and Mr. Luke Upchurch, Interim Director of the Gaston College Foundation to the meeting.

Dr. Skinner Introduced:

Ms. Christina Ramos, Digital Communications Manager

Dr. Husain Introduced:

Ms. Julia Craig, Testing Specialist-Student Affairs

Ms. ZaMyra Dow-Shaw, Counselor-Accessibility

Ms. McCrory Introduced:

Mr. Manraj Singh, Manager-Purchasing, Shipping & Receiving, and Equipment

Mr. Wallace Woodward, Technology Specialist II

2. Recognition of Ms. Kyra Rhyne, SGA President

The following resolution was presented for adoption recognizing the leadership of SGA President Kyra Rhyne.

**Gaston College Board Of Trustees
Resolution
Honoring the Service of Ms. Kyra Rhyne**

WHEREAS, the Gaston College Board of Trustees wishes to express its appreciation to Ms. Kyra Rhyne for serving as President of the Student Government Association and as a member of the Board of Trustees during the 2018-2019 academic year; and

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WHEREAS, Ms. Rhyne accomplished all goals established for the 2018-2019 year as President, which strengthened the Student Government Association and benefited the students of Gaston College; and

WHEREAS, Ms. Rhyne served as a positive role model for Gaston College students with her vision, work ethic, leadership abilities, and personal dedication to the group's success; and

WHEREAS, Ms. Rhyne provided leadership for the Gaston College Student Government Association receiving the School Spirit Award for 2019 established by the North Carolina Comprehensive Community College Student Government Association; and

WHEREAS, Ms. Rhyne was awarded the Albert G. Myers and the Sylvia L. Holmes Scholarships established by the Gaston Community Foundation, and the Wayne F. Shovelin Scholarship established by the CaroMont Health Foundation; and

WHEREAS, Ms. Rhyne was selected as the Outstanding Graduate for the Associate in Arts Program and the Gaston Gazette's Best and Brightest Award for Gaston Early College High School for 2019; and

WHEREAS, Ms. Rhyne served as the Social Chair of the Gamma Beta Phi Honor Society; and

WHEREAS, Ms. Rhyne gave generously and unselfishly of her time and talents to lead the Student Government Association with dedication and concern for fellow students and college needs; and

WHEREAS, Ms. Rhyne represented Gaston College and the Student Government Association with professionalism and a strong passion while executing her duties as President;

NOW, THEREFORE,

Be it resolved that: The Board of Trustees of Gaston College hereby gives formal expression of its gratitude to Ms. Kyra Rhyne, and directs that this Resolution be placed in the minutes of the Board of Trustees and a copy be given to Ms. Rhyne.

Respectfully,

Dr. Jim Watson, Chair
May 13, 2019

Stephen Campbell, Secretary

Chair Watson entertained a motion by Judge Collins, seconded by Ms. Davis that the Gaston College Board of Trustees adopt this resolution recognizing the leadership of SGA President Kyra Rhyne and direct that it be recorded in the official Minutes of the Board of Trustees. The motion carried.

Chair Watson invited Ms. Rhyne to the podium to accept her resolution and to address the Board. She relayed that she had graduated from Gaston College on May 10 and was now so proud to be an alumnae. She was honored to serve as the President of the Student Government Association and as student representative on the Board of Trustees. She extended her utmost gratitude as prior to both of those experiences she had been quite reserved and now felt those leadership positions had helped her find her voice. She wants to use those skills to stand up for others. Ms. Rhyne will attend Western Carolina University in the fall in the Integrated Health Science pre-med concentration with her ultimate goal to be a doctor. She hopes to return to Gaston County to serve the community that has

been so generous to her by their extending scholarships to her. She personally thanked Dr. Skinner as a leader as she felt she had learned a lot from hearing her story and watching her leadership ability. She concluded with her thanks, again, for allowing her to be a part of the Board of Trustees.

3. NextGen Presentation

Dr. McElhoe provided a brief background on NextGen and Ms. Rochon's experience, which led her to Gaston College. Ms. Rochon is the current WIOA Program Coordinator for Gaston College.

In 2015, Gaston College secured a one-year contract from the Gaston Workforce Development Board to launch Youthworks – a program funded by the Federal Workforce Innovation and Opportunity Act. The objective was to provide education and employment services to in-school and out-of-school youth between the ages of 16-24. As a result of the success of the program's initial year, which was led by Ms. Becky McLain, Director of Life Skills, and Ms. Phyllis Davis Brown, who was the program's first coordinator, the contract was extended by the Gaston Workforce Development Board. Thanks to the good work of Ms. McLain and Ms. Davis-Brown, the program has continued to be coordinated and delivered by Gaston College.

With the July 2018 arrival of Ms. Verna Rochon as coordinator of what is now known as NextGen, the program has been taken to the next level. Ms. Rochon holds a Bachelor of Business Administration, and in 2019 she received her Lateral Entry Teaching Degree here in North Carolina for CTE Business and Information Technology. She has taught over nine years as a Career & Technical Education teacher within the Charlotte Mecklenburg School District.

Ms. Rochon provided a PowerPoint presentation to the Board that detailed the services NextGen provides to students in the program. These services educate and prepare young adults for self-sufficiency in the worlds of work and life; however, there are specific eligibility criteria students must meet to be enrolled, which she reviewed with the Board. Ms. Rochon relayed that students can study to obtain a high school diploma/HSE/GED credential and later enroll in Gaston College; participate in subsidized employment, which may lead to unsubsidized employment; attend job fairs; take CPR/First Aid training; participate in college tours; and study in preparation to take the National Career Readiness Certification. Monthly workshops are offered in life skills, career preparedness, resume' writing, job interviewing, financial literacy, and leadership and community service. The data Ms. Rochon provided underscored the success of this program. Additionally, she relayed two success stories, completely different in nature, which highlighted how the NextGen program is making a marked difference in the lives of its students.

This program is funded annually through a grant with the Workforce Development Board, which has been extended each year due to Gaston College's performance results. Dr. Watson thanked Ms. Rochon for a very detailed and informative presentation.

D. PRESIDENT'S REPORT

Following is a summary of Dr. Skinner's activities and travel since the March 25, 2019, Board meeting. Additional details for each item can be found with the report in the Board packet distributed at the meeting.

- \$25,000 Gift to the Foundation - The Foundation received a \$25,000 gift from Mrs. Patricia Farmer for the naming of the kennels in the Veterinary Technology Building.
- \$15,000 Grant to the Foundation - The Foundation for the Carolinas has awarded a \$15,000 grant to the Gaston College Foundation to purchase simulation equipment for the nursing program to use with Apprenticeship and Career Academy Partnerships.
- Graduation - Dr. Skinner extended special thanks to Dr. Husain and all her staff, Dr. Watson, Ms. Kyra Rhyne, and Ms. Cherry Deal for making this year's graduation ceremony a special event to commemorate her 25 years as President of Gaston College. She relayed that this was her last graduation ceremony as she had announced her retirement as of March 1, 2020. At the ceremony, Dr. Watson had provided a brief overview of her journey to become President of Gaston College and her years as President. He presented Dr. Skinner with a Gaston College President's Medallion and bestowed an honorary Associates of Arts degree upon her. Dr. Skinner announced she was proud to be a Gaston College alumnae!

Dr. Skinner also thanked Mr. Todd Baney, Ms. Carol Denton, and Chief Lytton for taking extra safety precautions at graduation in light of the recent shooting, which had taken place at UNCC.

- Community College Legislative Day and the NCACCT Law / Legislative Seminar - Community College Legislative Day and the NCACCT Law / Legislative Seminar were held in Raleigh on April 3-5, 2019. Dr. Skinner attended along with Dr. Watson, Sheriff Cloninger, Mr. Keigher, Mr. Overcash, Ms. Peak, Ms. Riley, Mr. Vinson and Ms. Julia Allen.
- North Carolina Association of Community College Presidents (NCACCP) Monthly Meeting - The NCACCP met on April 4, 2019, in Raleigh, as part of the NCACCT Law / Legislative Seminar. A particular focus of the meeting was on the NCCCS 2019 Workforce Development Legislative Agenda and the process to follow up with legislators.
- Gaston College Family Fun Day - The College's third Family Fun Day was held at the Dallas Park on Saturday, April 6, 2019, from 11 a.m. to 2 p.m., with approximately 80 attendees.
- David Belk Cannon Luncheon - On April 11, 2019, Mr. Steve Campbell, Chairman of the Gaston College Foundation Board of Directors, welcomed approximately 35 guests to the David Belk Cannon Scholarship Luncheon. This luncheon is held to recognize the achievement of students and the generosity of those who are helping to make dreams come true through student scholarships.

- Employee Appreciation and Recognition Event - The Employee Appreciation and Recognition event took place on April 12, 2019, with over 325 faculty and staff attending.
- North Carolina Institute of Medicine (NCIOM) Board of Directors Meeting - The NCIOM Board of Directors met on April 16, 2019, for their quarterly meeting. The 36th Annual NCIOM Meeting will be held in September 2019 and will focus on Medicaid transformation.
- Outstanding 9-16 Educator Award in Science, Mathematics, and Technology - Mr. Cliff Grimsley was honored at a Celebration of Science, Mathematics, and Technology on Saturday, April 27, 2019, at the Embassy Suites in Cary. Mr. Grimsley, a Biology instructor for the College, had won the Science, Math, and Technology (SMT) Center's 9-16 Educator Award. Dr. Skinner has invited Mr. Grimsley to a future Board meeting to honor him for this accomplishment.
- Moment of Silence for UNCC, May 2, 2019 - On May 2, 2019, Gaston College paused at 12:30 p.m. to have a Moment of Silence in remembrance of all our partners, our colleagues, and the students at UNC Charlotte who endured the April 30 shooting tragedy. Dr. Skinner thanked Sheriff Cloninger for sending extra security to the Campus as a precaution after the April 30 shooting occurred.

E. SGA PRESIDENT'S REPORT

Ms. Rhyne, SGA President, gave the following update on SGA activities since March 25, 2019. The report in its entirety can be found in the Board meeting packet.

- Student Appreciation Week - During March, SGA sponsored and hosted a variety of events during Student Appreciation Weeks on all three Gaston College campuses.
- Spring 2019 N4CSGA Conference - On March 29-31, 2019, nine SGA members attended the Spring N4CSGA conference in Durham, North Carolina. The Gaston College SGA received the 2019 N4CSGA School Spirit Award.
- OneBlood Drive - On April 2-3, 2019, SGA sponsored a blood drive with OneBlood, formerly known as the Community Blood Center of the Carolinas.
- Sexual Assault Awareness - On April 4, 2019, SGA President Kyra Rhyne spoke at the Sexual Assault Awareness event on behalf of the Student Government Association.
- Spring Fest - In April, SGA hosted the annual Spring Fest celebration on all three campuses. This year's theme was "Hawaiian Luau," which allowed students to participate in a variety of activities.
- Student Leadership Development Program - From April 12-13, 2019, SGA Senator Kendrick Izaguirre and Men of Excellence President Deondre Staley graduated from the North Carolina Community College System Student Leadership Development Program.

- Awards Banquet - On April 30, 2019, Gaston College held its annual Awards Banquet in recognition of its outstanding graduates. Sixty-eight students were recognized during the banquet.
- Stress Free Day - To mark the end of the semester, SGA held the annual Stress Free event for students to enjoy.
- UNC Charlotte Moment of Silence - In response to the recent tragic events at UNC Charlotte, SGA hosted a moment of silence on May 2. Dr. Patricia Skinner was invited to speak as well as SGA President Kyra Rhyne on the importance of safety on college campuses.
- Special Thanks - As the 2018-2019 academic year comes to a close, Ms. Rhyne thanked Dr. Patricia Skinner and the Board of Trustees for a fruitful time serving as the student SGA representative on the Board of Trustees. When she finishes her education, she wants to return to Gaston County to serve the community in gratitude for all they have done for her. She also thanked her advisor, Ms. Renita Johnson, Coordinator-Student Activities and Special Projects, for working with her the past three years as she gained so many leadership and other skills that have helped her to become a better person. Dr. Watson and Dr. Skinner added their wishes to Kyra for continued success in her educational journey at Western Carolina University.

F. FACILITIES

1. Capital Report

A Capital Report on the Veterinary Medical Technology Facility was submitted for the Board's information and review. No action was required.

Veterinary Medical Technology Facility

The job trailer is on site. Installation of the bio-retention pond piping and the erosion diversion ditch are complete. In the next 30 days, grading for the bio-retention pond will be complete along with the removal of all trees and shrubs from the site. In addition, installation of the storm drain and excavating and pouring of Phase I of the building footings will take place. Ms. McCrory also reported that some bad dirt has been identified, but the allowances built into the contract for this issue will be sufficient for its removal. This item was presented for information purposes only.

G. FINANCE

1. FY 2019-2020 Proprietary Budgets

The proposed 2019-2020 proprietary operating budgets follow.

Bookstore

- The Bookstore revenue budget reflects the expected continued shift toward all-inclusive service offerings by publishers for students and an increasing use of Open

Educational Resources (OER) by faculty. OER are freely accessible, openly licensed textbooks, media, and digital assets faculty members can use in lieu of requiring a textbook. Cengage offers electronic access to online instructional materials for all Cengage courses for a single subscription fee of \$119.95 per semester. The increasing use of subscription services and OER is expected to continue to reduce the cost of books for students while also reducing Bookstore revenue. The Cosmetology and Esthetic programs both plan to move away from having students purchase kits from the Bookstore to packaging kits in-house. This change has the potential to save each student \$400 per each cosmetology kit and \$270 per each esthetic kit while reducing Bookstore projected revenue by \$18,000. Revenues and related expenses for graduation have been moved to a separate cost center resulting in an estimated \$40,000 projected decrease in revenues and a \$32,000 reduction in related expenses. Overall, Bookstore net income is projected to continue to move towards a breakeven point in 2019-2020.

Usage Fee

- The 2019-2020 revenue budget is projected to increase \$10,000 from 2018-2019. The projected increase will cover increased salary and benefit costs for a police officer and facility repairs for paving and other projects.

Vending, Discretionary, President's Discretionary, and Fine Arts

- Vending revenue declined 9% during 2018-19; the decline is reflected in the 2019-2020 budget.

Textile Center

- Textile Center revenue is projected to remain the same during 2019-2020. The expense budget remains the same except for the projected increase in salary and benefit costs.

SGA

- The SGA budget revenue is projected to increase \$8,770 for 2019-2020. The Special Projects expense line item was increased to balance the budget.

Print Shop

- Print Shop revenue is projected to increase slightly based upon 2018-2019 actual performance.

Fire Training

- Fire Training program revenues increased slightly compared to the prior year. A small increase for salaries and benefit costs is included in the 2019-2020 budget.

Cosmetology & Esthetics

- The 2019-2020 revenue figure reflects the expectation that revenue will decrease slightly for 2018-2019.

The 2019-2020 proprietary expense budget totals are as follows:

Bookstore	\$2,282,347
Usage Fee (Parking)	\$ 140,000
Vending	\$ 40,546
Discretionary	\$ 20,496
President's Discretionary	\$ 16,500
Fine Arts	\$ 3,550
Kimbrell Campus Textile Testing	\$1,527,251
Student Activity	\$ 163,000
Print Shop	\$ 282,697
Fire Training	\$ 384,905
Cosmetology & Esthetics	\$ 55,000

Upon a recommendation from the Finance Committee, Mr. Overcash moved that the Gaston College Board of Trustees approve as presented the FY 2019-2020 Proprietary Budgets. The motion carried.

2. Approval of College Fees

BACKGROUND

SBCCC 700.1 authorizes local boards of trustees to establish local fees. Several testing and fee changes are recommended for adoption effective July 1, 2019.

New Fees:

- \$4.00 student assistance and accident insurance fee for curriculum students
- \$1.00 student assistance and accident insurance fee for continuing education students

Student Fee Changes:

- Eliminate the \$23 BLET accident insurance fee

Associate Degree Nursing Fee Changes:

- LPN-RN fee increases to \$413.34 first semester and \$381.84 second and third semesters
- Generic fee increases to \$226.01 first semester, to \$194.46 second through fourth semesters, and to \$367.50 for the fifth semester
- Practical Nursing fee increases to \$221.55 for the first and second semesters and to \$464.10 for the third semester

EMS Fee Changes:

- Transition from FISDAP skills tracker package to PLANTINUM PLANNER with an \$85.00 Paramedic fee and a \$30.00 EMT fee for both curriculum and continuing education students

Nursing Aide Fee Changes:

- The Nurse Aide I, Nurse Aide II, and Medication Aide fees will transition from a flat fee to the same-tiered lab and clinical fee structure as curriculum courses

Community Education Fee Changes:

- Basic Motor Cycle Rider fee increases to \$199.00

The increases in fees are to offset increases in operating costs for the tests and programs involved.

Upon a recommendation from the Finance Committee, Mr. Overcash moved that the Gaston College Board of Trustees approve as presented all student fees. The motion carried.

3. FY 2019-2020 Interim Budget

The North Carolina Community College Law 115D-57 states:

In case the adoption of the budget resolution is delayed until after July 1, the board of trustees shall authorize the president, through interim provisions, to pay salaries and other ordinary expenses of the institution for the interval between the beginning of the fiscal year and the adoption of the budget resolution. Interim provisions so made shall be charged to the proper allocations in the budget resolution.

There are no fiscal implications other than to authorize ongoing expenditures until the 2018-2019 Budget Resolution is approved by the Board.

Upon the recommendation of the Finance Committee, Mr. Overcash moved that the Board of Trustees approve the Administration's request for the interim budget in accordance with the North Carolina Community College Law 115D-57. The motion carried.

4. 2018-2019 Compliance Review

A compliance review was conducted at Gaston College by the North Carolina Community College System to ensure data used to allocate state funds among the community colleges were reported accurately for summer semester 2017 through spring semester 2018. This review is conducted pursuant to North Carolina General Statute 115D-5(m).

There were no material findings for the sample records pulled from the Institution Class Reports (ICR), programs, policies, and procedures for the 2017-2018 reporting period.

The Board reviewed the full report. This item was presented for information only.

5. Biannual Employment Vacancy/Turnover Report

In compliance with State Board Code 1A SBCCC 200.4 and Gaston College Policy 6-1.1, a biannual report detailing employment vacancy and turnover is required to be presented to the Board of Trustees. Dr. Watson relayed to the Board that in the Finance Committee Meeting he had requested this report reflect the reason the employee left the College whether it was retirement, termination, or resignation. He reflected with over 900 employees, this report showed minimal employee changeover.

The report was provided for the Board's information and review only; no action was taken.

6. Supplemental State Budget Allocation

Supplemental State Budget allocations received after the FY 2018-2019 State Budget was finalized.

#4 Customized Training	\$ 163,296
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7. Financial Reports

A summary of expenditures for FY 2018-2019 through March 31, 2019, for State, Gaston, and Lincoln operating budgets and proprietary accounts in comparison to the previous year was presented for the Board's review and information. No action was required.

H. REPORT FROM NCACCT

Mr. Vinson reported that the NCACCT has been working with the legislature, the NCACCT staff and lobbyist, and the NCCCS Office to put forth a 2019-2020 budget. He encouraged the Board to communicate with the College's local legislative delegation concerning North Carolina community college priorities. There is an estimated \$700 million surplus primarily generated by capital gains taxes that should give the NCCCS some one-time funding; however, there may not be much in recurring funds. It is expected that the Governor will veto this first pass of the budget; thus this budget session may be a long one. Dr. Watson thanked Mr. Vinson for keeping the Board informed regarding work on the budget.

I. CHAIRMAN'S REPORT

1. Nomination for Appointment to the Textile Technology Center Advisory Board

The Gaston College Board of Trustees has two appointments to the Textile Technology Center (TTC) Board of Advisors. Current appointments to the TTC Board are Dr. Paul Schiffelbein (term expires in 2019) and Mr. Davis Warlick (term expires in 2021).

Dr. Schiffelbein is finishing his first, four-year term and would like to be considered for reappointment for a second, four-year term. Dr. Paul Schiffelbein has been instrumental in having DuPont's weaving equipment housed at the Textile Technology Center. Also, with his guidance, DuPont purchased the "Lab Jet" dye machine in the Dye Lab.

Dr. Schiffelbein is, and always has been, an advocate for the Center, as well as a participant in Legislative Day for several years. He has taken numerous textile classes funded through the North Carolina Training Initiative, along with other DuPont employees. Through his customer-based contacts, he has referred several new customers to the Center and continues his quest for the success of the Textile Technology Center. Dr. Schiffelbein's resume was presented for the Board's information and review.

Dr. Paul Schiffelbein's reappointment to the TTC Board of Advisors was presented to the Board for consideration.

Dr. Watson entertained a motion that the Gaston College Board of Trustees approve Dr. Paul Arthur Schiffelbein being reappointed for a second, four-year term on the Textile Technology Center's Advisory Board. Mr. Vinson made the motion; Judge Collins seconded the motion. The motion carried.

2. Gaston County Commissioners Volunteer Week Proclamation

The Gaston County Board of Commissioners presented the Gaston College Board of Trustees with a resolution at a recent Volunteer Appreciation Dinner to recognize Trustees for the many ways they volunteer and serve the citizens and community of Gaston County. A copy of the original resolution will be kept with the minutes. Dr. Watson thanked Mr. Keigher for accepting the Proclamation on the Board's behalf and then circulated the Proclamation around the Board table for the Trustees to read. Dr. Watson took the opportunity to thank the Board of Trustees for their ongoing support of the College through the years as they have attended many Committee and Board meetings, and NCACCT conferences along with supporting several other Gaston and Lincoln County committees and their initiatives.

The text of the resolution follows:

WHEREAS, the entire community can effect positive change with any volunteer action no matter how big or small; and,

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations; and,

WHEREAS, millions of volunteers working in their communities utilize their time and talent daily to make a real difference in the lives of children, adults and the senior population; and,

WHEREAS, during this week, all over the nation, service projects will be performed and volunteers recognized for their commitment to service; and,

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and,

WHEREAS, experience teaches us that government by itself cannot solve all of our nations' social problems; and,

WHEREAS, volunteers are vital to our future as a caring and productive county and nation.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby proclaims **April 7 - 13, 2019, as Volunteer Week** and recognizes this year's theme "Celebrate Service" as an opportunity to encourage all citizens to volunteer on appointed boards and in their respective communities. By volunteering and recognizing those who serve, we can replace disconnection with understanding and compassion.

BE IT FURTHER RESOLVED that the Gaston County Board of Commissioners joins the Nation and State of North Carolina in Celebrate Service by recognizing all volunteers in the community and especially the members of the

Gaston College Board of Trustees

for the many services they provide to the County Commission and the Citizens of Gaston County. The resolution was signed by: Tracy L. Philbeck, Chairman; Chad Brown, Vice-Chairman; Jack B. Brown; Allen R. Fraley; Bob Hovis; Tom Keigher; and Ronald E. Worley.

To be Adopted the 23rd Day of April 2019.

3. 2019-2020 Board Meeting Schedule

Chair Watson relayed that the 2019-2020 Board Meeting Schedule was in the back of the Board packet. He pointed out that additional dates had been added to the 2019-2020 meeting schedule, as they may be needed for the upcoming Presidential Search. He also noted that Ms. Jennifer Haygood, NCCCS Chief of Staff, will attend the June Board of Trustees meeting to take the Board through the presidential search process, which is required statutorily. Dr. Watson encouraged all trustees to attend the meeting.

4. Graduation

Dr. Watson thanked all the trustees who had attended Gaston College's graduation ceremony on May 10, 2019, in support of the students. Approximately 750 graduates walked, with 4,000 to 5,000 family and friends in the audience cheering their accomplishment. Dr. Watson relayed that he and Mr. Luke Upchurch shook the hand of each graduate and handed him or her an alumni pin. Ms. Suzanne Riley later joined them. He felt that if other trustees wished to participate next year in that manner that could be arranged. He further commented that seeing the heartfelt joy on the faces of the graduates as they each took their turn to receive their diploma was quite moving.

5. NCACCT, Raleigh, April 3-5, 2019

Several trustees attended the NCACCT in Raleigh, April 3-5, 2019. Dr. Watson thanked them for arranging their schedules to attend, as it is important to communicate with our legislators and network with other trustees.

6. Fall NCACCT, August 21-23, 2019

Dr. Watson relayed that the fall NCACCT Leadership Conference would be coming up August 21-23, 2019, which is a little earlier than usual. The meeting will be in Wilmington. Ms. Dillon will notify trustees when registration is open and alert trustees who may have training requirements due. He asked the trustees to hold the dates on their calendars.

7. Retirement Gala Committee

There are several events planned to honor Dr. Skinner, one of which is a Gala at the Gaston Country Club. This will be a celebration of Dr. Skinner's 25th Anniversary as President of Gaston College and commemoration for her service as she has announced her retirement as of March 1, 2020. Ms. Janie Peak and Ms. Suzanne Riley will be the Board representatives on the Gala Committee. Dr. Watson thanked them for serving. Dr. Skinner added that Dr. Husain is Chair the Gala Committee; Ms. Liz Sumner and Ms. Barbara Myers, from the Foundation Board, will also be on the Committee.

Other commemorative events to honor Dr. Skinner are planned for January and February, and the Board will be provided those details later.

8. Appointment of Nominating Committee for 2019-2020 Board Officers

Dr. Watson then announced that although this was early, he had asked Mr. James Smith, Mr. John Dancoff, and Ms. Natalie Tindol to serve on the Nominating Committee for 2019-2020 Board Officers. This will give them additional time over the summer to meet and determine their recommendations, which will be brought forward at the August Board of Trustees meeting.

J. ANNOUNCEMENTS

Chair Watson invited the Board to review the list of upcoming meetings and events. He hoped the trustees will find time to attend some of the upcoming activities. The next meeting of the Board of Trustees will be on June 17, 2019.

K. EXECUTIVE SESSION

In accordance with provisions of G.S. 143-318.11(a)(6), Chair Watson entertained a motion to enter the Board into Executive Session to discuss a personnel matter. Ms. Davis moved, seconded by Ms. Riley, to enter the Board into Executive Session. The motion carried.

Chair Watson entertained a motion to close the Executive Session and return the Board to regular session. Mr. Keigher moved, seconded by Judge Collins to close the Executive Session and return to regular session. The motion carried.

Chair Watson entertained a motion as a result of their discussion. Sheriff Cloninger moved that the Board of Trustees give the President a Superior rating evaluation

for her performance for FY 2018-2019 from the Board of Trustees; Mr. Keigher seconded the motion. The motion carried.

Dr. Skinner's evaluation will be communicated to the North Carolina State Board of Community Colleges pursuant to G.S. 143-318.11(a)(6).

L. AJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Stephen D. Campbell, Secretary

Dr. Jim Watson, Chair

Mary Ellen Dillon, Recording Secretary

(College Seal)