

**Minutes of the
Gaston College
Board of Trustees Meeting
Myers Center Board Room
May 7, 2018**

Members Present: Mr. Stephen Campbell, Secretary
Sheriff Alan Cloninger
Judge Craig Collins
Mr. John Dancoff
Ms. Jennifer Davis
Mr. Brad Overcash
Dr. Jim Ragan, Vice Chair
Mr. James Smith
Ms. Natalie Tindol
Dr. Jim Watson, Chair
Ms. Rachel Bellflowers, SGA President

Dr. Patricia Skinner, President

Members Absent: Mr. Ron Hovis
Mr. Tracy Philbeck
Ms. Suzanne Riley
Mr. Randy Vinson

Others Present: Ms. Julia Allen, Mr. Todd Baney, Mr. Sam Buff, Ms. Sherri Chavis, Ms. Beth Deaton, Dr. Dewey Dellinger, Ms. Mary Ellen Dillon, Ms. Lynda Ellington, Mr. Rocky Goins, Ms. Renita Johnson, Ms. Cynthia McCrory, Dr. Dennis McElhoe, Ms. Stephanie Michael-Pickett, Dr. Roxanne Newton, Mr. Jeremy Railton, Dr. Silvia Patricia Rios Husain, Dr. Heather Woodson; and Mr. Carl Stewart, College Attorney.

- **Chair Watson called the meeting to order at 4:02 p.m. and declared a quorum present.**
- **Invocation – Ms. Tindol**
- **Ethics Awareness and Conflict of Interest Reminder**

Chair Watson reminded Trustees of the ethics requirements of public servants and also requested they identify any conflicts of interest or appearance of conflicts of interest present. None were identified.

- **Special Presentation**

Before the business of the meeting began, Dr. Watson welcomed Dr. Roxanne Newton, Executive Director of the North Carolina Student Success Center, to the meeting. She had come to the meeting as a surprise guest in order to present Dr. Patricia Skinner with the Student Success Champion Award from the North Carolina Student Success Center. Dr. Newton stated she was presenting the award to honor Dr. Skinner for the role she had played during the last two years in helping develop the NC Student Success Center into a Center to serve the entire State. Dr. Newton commented on Dr. Skinner's great leadership ability as Chair of the Student Success Advisory Board and on a national level at the Jobs for the Future Student Success Center Network Meetings. Dr. Newton said it had been a joy to observe and learn from someone whose priorities absolutely aligned with serving students and the community.

Dr. Skinner accepted and thanked Dr. Newton for the award. She relayed to the Board how hard Dr. Newton has worked to lay the groundwork for the NC Student Success Center. Today the Center offers many services and professional development seminars throughout NC to promote and enhance student and faculty success. Dr. Newton will be retiring at the end of June, but her work will be continued on the solid foundation she has built. Dr. Skinner, again, thanked Dr. Newton for the award, and for all her work on behalf of North Carolina's students.

A. APPROVAL OF THE AGENDA

Chair Watson asked if there were any changes, additions, or corrections to the agenda. None were identified. Ms. Davis moved to approve the agenda; Mr. Campbell seconded the motion. The motion carried.

B. APPROVAL OF THE MINUTES FROM THE MARCH 26, 2018, BOARD OF TRUSTEES MEETING AND THE APRIL 30, 2018, CALLED BOARD OF TRUSTEES MEETING.

Chair Watson presented the Minutes of the March 26, 2018, Board of Trustees Meeting and the April 30, 2018, Called Board of Trustees Meeting and asked if there were any additions or corrections. No changes were identified.

Dr. Ragan moved to approve the March 26, 2018, minutes and the April 30, 2018, minutes; Mr. Dancoff seconded the motion. The motion carried.

C. WELCOME/INTRODUCTIONS AND SPECIAL PRESENTATIONS

1. Welcome/Introduction of New Employees

Dr. Skinner welcomed Ms. Sherri Chavis, Staff Senate President, and Mr. Jeremy Railton, Faculty Senate President, to the meeting. Ms. Chavis will be in office for another month; Dr. Skinner thanked Ms. Chavis for her service. Mr. Jeremy Railton is the newly elected Faculty Senate President and will serve throughout the 2018-19 College year.

Ms. McCrory Introduced:
Ms. Beth Deaton, Housekeeper

2. Recognition of Ms. Rachel Bellflowers, SGA President

Dr. Watson brought the Board's attention to the fact that Ms. Rachel Bellflowers, SGA President, will soon be completing her year of service to the Board. He reflected that it felt as if Ms. Bellflowers had just started.

Chair Watson entertained a motion from Mr. Campbell, seconded by Ms. Davis, that the Gaston College Board of Trustees adopt a resolution recognizing the leadership of SGA President Rachel Bellflowers and directing that it be recorded in the official Minutes of the Board of Trustees. The motion carried.

Dr. Watson then invited Ms. Bellflowers to the podium and presented her with the resolution honoring her for her role during the year as President of the Student Government Association. A copy of the text of the resolution is below.

*Gaston College Board Of Trustees
Resolution
Honoring the Service of Ms. Rachel Bellflowers*

WHEREAS, the Gaston College Board of Trustees wishes to express its appreciation to Ms. Rachel Bellflowers for serving as President of the Student Government Association and as a member of the Board of Trustees during the 2017-2018 academic year; and

WHEREAS, Ms. Bellflowers accomplished all goals established for the 2017-2018 year as President, which strengthened the Student Government Association and benefited the students of Gaston College; and

WHEREAS, Ms. Bellflowers served as a positive role model for Gaston College students with her vision, strong work ethic, leadership abilities, and personal dedication to the group's success; and

WHEREAS, Ms. Bellflowers received the Gaston College Student Government Association Senator of the Year Award for 2017; and

WHEREAS, Ms. Bellflowers was nominated for the Governor Robert W. Scott Leadership Award for 2018 established by the North Carolina Community College System; and

WHEREAS, Ms. Bellflowers was nominated for the Daryl Mitchell Award for Outstanding Students for the Western Division for 2018 established by the North Carolina Comprehensive Community College Student Government Association; and

WHEREAS, Ms. Bellflowers was nominated, selected, and graduated from the North Carolina Community College System Student Leadership Development Program for 2017-2018; and

WHEREAS, Ms. Bellflowers was a recipient of the David Belk Cannon Family Scholarship for 2017-2018; and

WHEREAS, Ms. Bellflowers served as a student member on the Gaston College Judicial Appeals Board, Secretary of Psi Beta National Honor Society, and Treasurer of the Psychology Club; and

WHEREAS, Ms. Bellflowers gave generously and unselfishly of her time and talents to lead the Student Government Association with dedication and concern for fellow students and college needs; and

WHEREAS, Ms. Bellflowers represented Gaston College and the Student Government Association with professionalism and passion while executing her duties as President;

NOW, THEREFORE,

Be it resolved that: The Board of Trustees of Gaston College hereby gives formal expression of its gratitude to Ms. Rachel Bellflowers, and directs that this Resolution be placed in the minutes of the Board of Trustees and a copy be given to Ms. Bellflowers.

Respectfully,

Dr. Jim Watson, Chair
May 7, 2018

Stephen Campbell, Secretary

After the resolution was read, Chair Watson, again, thanked Ms. Bellflowers for her service to the Board and invited her to address the Board. Ms. Bellflowers commented that she was sad to leave the College and the SGA, and she was very grateful for the opportunity to be a part of the Board. She had learned a lot, and she recognized the service, work, and commitment of the other Board members. She will continue her education at Appalachian State University and would pursue a Bachelor's degree in Psychology with a concentration in business. The Board gave her a round of applause.

3. SPARC³ Update and SPARC⁴ Grant – Drs. Dellinger and Woodson

Dr. Dellinger came to the podium and commented that Dr. Woodson had worked with SPARC³ as Dean of Arts and Sciences and has continued that work now as Associate Vice President for Academic Affairs. As he viewed her as the expert in this initiative, he turned the presentation over to her.

There are several components to the SPARC³ project: Wrap-around Student Services; Professional Development; Community Outreach; Undergraduate Research; and Inquiry-Based Learning. Under these main headings, several areas are included, for example:

- Course-Embedded Research (jellyfish and effects of temperature change; water quality in Catawba River tributaries, antibiotics resistance, and effects of radiation on skin cells);
- Community Outreach (sciVisit has touched 5300 participants over the last seven years);
- Conference Presentations (193 student presentations and 24 SPARC³ leadership presentations);

- Partnerships (Gaston and Lincoln Schools, Two Rivers Wastewater, Charlotte Area Science Network, Council for Undergraduate Research, Bellwether Consortium, National Science Foundation, Yale, and UC San Diego);
- Student Visits to Transfer Institutions (Appalachian State, UNC-Chapel Hill, UNC-Charlotte, NC State, and Western Carolina University);
- Scholarship Learning Community (two Jack Kent Cooke [JKC] Scholarship Winners in 2017, a finalist for the JKC in 2018, a current finalist for the Goodnight Scholarship at NC State, and other); and
- Recognitions (Bellwether, NCCCS Teaching Excellence Award, and sharing the program with other colleges).

Dr. Woodson then relayed information on a new SPARC grant (going forward it will be just SPARC without a number in the name) for \$4.5 million. This grant is in collaboration with Rowan Cabarrus Community College, UNC-Charlotte, and Gaston College. Gaston College will receive \$1.2 million in funding over the next five years, which will provide students with four years of scholarship funds and services, two years at Gaston College or Rowan Cabarrus Community College, and two years at UNC-Charlotte.

Chair Watson commented that the SPARC partnerships with the other colleges and organizations speaks volumes from the standpoint of the quality of education students can receive at Gaston College. He wanted Drs. Dellinger and Woodson to know how proud the Board is of the program and their work.

D. PRESIDENT'S REPORT

Following is a summary of Dr. Skinner's activities and travel since the March 26, 2018, Board meeting. Additional details for each item can be found with the report in the Board packet distributed at the meeting.

- NCACCT Law/Legislative Seminar - The NCACCT Law/Legislative Seminar was held April 11-13, 2018, in Raleigh. Chair Watson, Vice Chair Ragan, Mr. Vinson, Mr. Overcash, Ms. Riley, and Dr. Skinner attended.
- NCACCP Monthly Meeting - During the NCACCT, the NCACCP held their monthly meeting on April 12, 2018.
- North Carolina Student Success Center (NCSSC) Advisory Board Meeting - The NCSSC Advisory Board held its quarterly meeting on April 13, 2018, in Raleigh. Gaston College, along with 16 other NC community colleges, will participate in the 2018 NC Guided Pathways to Success (GPS) Cohort.
- Gaston College Family Fun Day - The College's second Family Fun Day was held at the Lincoln County YMCA on Saturday, April 14, with approximately 100 attendees.
- North Carolina Institute of Medicine (NCIOM) Board of Directors Meeting - The NCIOM Board of Directors met on April 17, 2018, for its quarterly meeting.

- Work-based Learning Employer Appreciation Breakfast - The Work-based Learning Employer Appreciation Breakfast was held April 25, 2018; Dr. Skinner was invited to provide the welcome to approximately 60 guests.
- David Belk Cannon Luncheon - On April 26, 2018, approximately 42 guests, along with Dr. Skinner, attended the David Belk Scholarship Luncheon which is held to recognize the achievement of students and the generosity of those who are helping to make dreams come true through student scholarships.
- NCSU Textile Proposal Update - At the Board of Trustees Called Board Meeting on April 30, 2018, Dr. Skinner relayed that she had some meetings planned with NCSU officials and local textile industry leaders to discuss the NCSU textile proposal to establish the North Carolina Textile Discovery and Innovation Center. The Board had asked her to update them after those meetings.

Through email, Dr. Skinner had sent Board members the information pertaining to the NC State proposal, including potential advantages and challenges as well as meetings held. However, there had been changes to that information as recently as the morning of May 7, 2018 (the day of the Board meeting).

Senator Harrington had called Dr. Skinner on the morning of May 7 with concerns about the approval process for the NCSU proposal. She relayed that names were being given of legislators who were allegedly supportive of NC State's proposal, but she felt they had not really vetted the proposal. She had tried to have a meeting with NCSU's Dean Hinks, but he could not change his schedule, and she only had an opportunity to talk to him and the NC State lobbyist for a few minutes. Senator Harrington expressed her opposition to moving forward with this proposal now, and she thinks it can wait until the long session to give everyone time to be involved.

Dr. Skinner also relayed that Senator Harrington had visited with Mr. Andy Warlick on May 7 and expressed her concerns to him about the process, protocol and timing. Mr. Warlick agreed that the proper protocols were not followed and that NC State really had more work to do in vetting this proposal. His honest opinion was that given the proper vetting, the NC State proposal could be a great opportunity for the textile industry, but he agreed with Senator Harrington that it could wait until the next legislative session. In the future, Dr. Skinner noted that Senator Harrington would like to sit down with administrators at NSCU, Catawba Valley Community College, and Gaston College to gain a clear understanding of the advantages and challenges of this proposal as it relates to each entity.

Dr. Skinner's recommendation to the Board on May 7 was that they continue to support her following up to gain a better understanding of the NCSU Textile Proposal, but she felt no action needed to be taken by the Board of Trustees at this time. The Trustees communicated to Dr. Skinner that they would like to see guarantees within any proposal concerning the Textile Technology Center (TTC) that would protect the local communities and economies surrounding the TTC.

Dr. Watson thanked Dr. Skinner for her report and asked that she continue to keep the Board informed of any new developments regarding the NCSU textile proposal. He also thanked Dr. Ragan as he had attended the May 2 meeting with Dean Hinks on Dr. Watson's behalf.

E. SGA PRESIDENT'S REPORT

Ms. Bellflowers, SGA President, gave the following update on SGA activities since March 26, 2018. The report in its entirety is filed with the minutes.

- SGA in the Classroom - During the month of March 2018, Ms. Rachel Bellflowers visited five Gaston College classrooms to promote the SGA as well as to inform students of the upcoming elections for SGA positions.
- Mental Health and You – Student Leadership Development Program - On March 21, 2018, and March 23, 2018, SGA President Rachel Bellflowers presented the workshop *Mental Health and You*, the purpose of which was to educate Gaston College students about mental health, stress, and how to practice mental wellness.
- Health and Human Services Open House - On March 24, 2018, Ms. Rachel Bellflowers attended the Health and Human Services Open House, held in the David Belk Cannon Building to advertise the Student Government Association to potential students.
- Spring 2018 N4CSGA Conference - On April 6-8, 2018, six SGA members attended the Spring N4CSGA conference in Durham, North Carolina.
- Spring Fest - SGA hosted Spring Fest on the Lincoln Campus on April 10, 2018, on the Kimbrell Campus on April 16, 2018, and on the Dallas Campus on April 18, 2018.
- Sexual Assault Awareness - On April 21, 2018, SGA Senator Hannah Matthews spoke at the Sexual Assault Awareness event on behalf of the Student Government Association.
- Student Leadership Development Program - From April 20-21, 2018, Ms. Rachel Bellflowers attended the Spring Session of the Student Leadership Development Program, where she helped present her group's final presentation as well as earned her graduation diploma for the program.
- CBCC Blood Drive - SGA hosted a blood drive with the Community Blood Center on April 26-27, 2018. There were 25 units of blood collected.

F. FACILITIES

1. Capital Report

A Capital Report on the Veterinary Technology Facility was submitted for the Board's information and review. No action was required.

Veterinary Technology Facility

Ms. McCrory reported that the Veterinary Technology Facility project is on track. Schematic design drawings were submitted to State Construction on January 3, 2018, and approved on February 2, 2018. The architects are currently developing detailed construction documents and will submit them back to the State soon. The schedule is to have a contractor approved in September and to break ground in October.

G. FINANCE

1. FY 2018-2019 Proprietary Budgets

The proposed FY 2018-19 proprietary operating budgets follow.

Bookstore

- The Bookstore revenue budget reflects an expected shift toward all-inclusive service offerings by publishers for students beginning in the fall of 2018. Cengage has announced that effective fall 2018 they will offer electronic access to online instructional materials for all Cengage courses for a single subscription fee of \$119.95 per semester. This dramatic change to a Netflix style model for delivery of instructional materials by one of the three major publishers will significantly reduce the cost of books for students but will also potentially significantly reduce Bookstore revenue. Cost of goods sold will decline in tandem with revenue. Net income is projected to decline from \$176,229 in FY2017-18 to a breakeven point in FY 2018-19.

Usage Fee

- The FY 2018-19 revenue budget remains unchanged from FY 2017-18. The Facility Repairs budget reflects planned paving of gravel lot by David Belk Cannon that did not occur in FY 2017-18.

Vending, Discretionary, President's Discretionary, and Fine Arts

- Vending revenue declined about 10% during FY 2017-18; the decline is reflected in the FY 2018-19 budget.

Textile Center

- Textile Center revenue is projected to increase \$40,000 during FY 2018-19. This increase is offset to some extent by increasing benefit costs.

SGA

- The SGA budget reflects a decrease in revenue that is consistent with enrollment changes. The Special Projects line item is reduced to balance the budget.

Print Shop

- Print Shop revenue is projected to increase 14% based upon FY 2017-18 actual performance.

Fire Training

- Fire Training program revenues are flat compared to the prior year. A small decrease is included in the FY 2018-19 budget.

Cosmetology & Esthetics

- The FY 2018-19 revenue figure reflects the expectation that revenue will increase during FY 2018-19.

The FY 2018-19 proprietary expense budget totals are as follows:

Bookstore	\$2, 350,256
Usage Fee (Parking)	\$ 130,000
Vending	\$ 44,730
Discretionary	\$ 24,680
President's Discretionary	\$ 16,500
Fine Arts	\$ 3,550
Kimbrell Campus Textile Testing	\$1,526,000
Student Activity	\$ 154,230
Print Shop	\$ 275,893
Fire Training	\$ 379,433
Cosmetology & Esthetics	\$ 60,000

Upon a recommendation from the Finance Committee, Mr. Campbell moved that the Gaston College Board of Trustees approve as presented the FY 2018-2019 Proprietary Budgets. The motion carried.

2. Approval of College Fees

SBCCC 700.1 authorizes local boards of trustees to establish local fees. New college fees and fee changes are recommended for adoption effective July 1, 2018. Swiftwater Rescue Class fee is being requested for a May 30, 2018 class.

New Fees:

- Proctored Tests for Non-student Examinees \$ 20
- Swiftwater Rescue Class Initial Certification \$180
- Swiftwater Rescue Class Re-Certification \$ 85
- CASTLEBRANCH Paramedic Testing Fee \$104
- Apprenticeship 321 Fee \$ 35

Library Fee Changes:

- Library Audiovisual Materials Late Fees decrease from \$1.00 to \$.10 per day.
- Library Reference Materials Late Fees decrease from \$1.00 to \$.10 per day.

EMS Fee Changes:

- EMTTESTING Paramedic fees increase from \$90 to \$97.50.
- EMS fees are presented separately for Curriculum and Continuing Education sections.

Regional Emergency Services Training Center Fee Changes:

- Training Center Fees increase from \$75 to \$80 per student per day.

The increases in fees are to offset increases in operating costs for the tests and programs involved.

Upon a recommendation from the Finance Committee, Mr. Campbell moved that the Gaston College Board of Trustees approve as presented all student fees. The motion carried.

3. FY 2018-2019 Interim Budget

The North Carolina Community College Law 115D-57 states:

In case the adoption of the budget resolution is delayed until after July 1, the board of trustees shall authorize the president, through interim provisions, to pay salaries and other ordinary expenses of the institution for the interval between the beginning of the fiscal year and the adoption of the budget resolution. Interim provisions so made shall be charged to the proper allocations in the budget resolution.

There are no fiscal implications other than to authorize ongoing expenditures until the 2018-19 Budget Resolution is approved by the Board.

Upon the recommendation of the Finance Committee, Mr. Campbell moved that the Board of Trustees approve the Administration's request for the interim budget in accordance with the North Carolina Community College Law 115D-57. The motion carried.

4. Supplemental State Budget Allocation

Supplemental State Budget Allocation received after the FY 2017-18 State Budget was finalized.

#5	Customized Training	\$62,732
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5. Financial Reports

A summary of expenditures for FY 2017-2018 through March 31, 2018, for State, Gaston, and Lincoln operating budgets and proprietary accounts in comparison to the previous year was presented for the Board's review and information. No action was necessary.

H. REPORT FROM NCACCT

No report.

I. CHAIRMAN'S REPORT

1. Gaston County Commissioners Volunteer Week Proclamation

The Gaston County Board of Commissioners presented the Gaston College Board of Trustees with a resolution at a recent Volunteer Appreciation Dinner to recognize them for the many ways they volunteer and serve the citizens and community of Gaston County. A copy of the original resolution will be kept with the minutes. Dr. Watson thanked Dr. Ragan for attending the event and accepting the Proclamation on the Board's behalf. Likewise, this was a good opportunity to thank the Board of Commissioners for their ongoing support of the College through the years.

The text of the resolution follows:

WHEREAS, the entire community can effect positive change with any volunteer action no matter how big or small; and,

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations; and,

WHEREAS, millions of volunteers working in their communities utilize their time and talent daily to make a real difference in the lives of children, adults and the senior population; and,

WHEREAS, during this week, all over the nation, service projects will be performed and volunteers recognized for their commitment to service; and,

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and,

WHEREAS, experience teaches us that government by itself cannot solve all of our nations' social problems; and,

WHEREAS, volunteers are vital to our future as a caring and productive county and nation.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby proclaims **April 15 - 21, 2018, as Volunteer Week** and recognizes this year's theme "Celebrate Service" as an opportunity to encourage all citizens to volunteer on appointed boards and in their respective communities. By volunteering and recognizing those who serve, we can replace disconnection with understanding and compassion.

BE IT FURTHER RESOLVED that the Gaston County Board of Commissioners joins the Nation and State of North Carolina in Celebrate Service by recognizing all volunteers in the community and especially the members of the

Gaston College Board of Trustees

for the many services they provide to the County Commission and the Citizens of Gaston County. The resolution was signed by: Chad Brown, Chairman; Allen R. Fraley; Donald J. Grant, Jr.; Bob Hovis; Tom Keigher, Vice-Chairman; Tracy L. Philbeck; and Ronald E. Worley.

To be Adopted the 24th Day of April 2018.

2. Graduation Packets

Gaston College's graduation ceremony begins at 4 p.m., on May 11. Dr. Watson encouraged trustees attending to be there no later than 3 p.m. as traffic in Charlotte is very congested on Friday afternoons, especially with the construction that is currently underway. Ms. Dillon had graduation packets for those trustees who were attending that could be picked up after the meeting. Dr. Watson relayed that the venue for the event is held in Charlotte so students do not have to limit the number of family members attending. For many of Gaston College's graduates, they are first generation graduates, and this is a major accomplishment for them and their families.

Dr. Skinner added that the first graduating class of Gaston Links students (there are eight of them) will be there, too. The Gaston Links program began three years ago for high school graduates who had some cognitive challenges. The training program has given these graduates work skills and confidence, and they will now be joining the workforce.

3. NCACCT in April 11-13, 2018

Dr. Skinner and five trustees attended the NCACCT Law/Legislative Seminar held April 11-13. The meeting content was excellent with many informational topics and panel discussions.

4. NCACCT in September 5-7, 2018

The next NCACCT Leadership Seminar will be held September 5-7, 2018, in Asheville, NC. Dr. Watson asked the trustees to hold those dates on their calendars. Ms. Dillon will be in touch with those who are due for Ethics Training.

5. Advocacy Committee Update

Recently, the College held its Legislative Breakfast. Dr. Watson asked Mr. Brad Overcash, Chair of the Advocacy Committee, for his thoughts about the meeting. Mr. Overcash commented that although only Representatives Bumgardner and Torbett were available to attend, an engaging discussion took place. They asked questions of the trustees who were there, Dr. Skinner and Ms. Allen, and it was an engaging and productive meeting. He further commented that we enjoy the support our legislative representatives provide the College and this was a good opportunity to cultivate a relationship with them without having a specific "ask" of them.

6. Community College Laws of NC

Copies of the new Community College Laws of North Carolina book were recently sent to the College. A copy was distributed to each of the trustees.

7. Foundation and "PAC"

Dr. Watson took the opportunity to encourage the trustees, on behalf of Mr. Randy Vinson, to contribute to the NCACCT Political Action Committee (PAC), which uses those contributions in lobbying efforts for better funding for North Carolina's community colleges.

Dr. Watson also encouraged trustees, on behalf of Ms. Allen, to contribute to Gaston College's Foundation. He would like 100% participation by the Board.

8. Board Nominating Committee for Board Officers in 2018-19

Dr. Watson relayed that he had appointed Mr. Brad Overcash, Ms. Jennifer Davis, and Mr. James Smith as members of the 2018-19 Nominating Committee for Board Officers.

J. ANNOUNCEMENTS

Chair Watson invited the Board to review the list of upcoming meetings and events.

K. EXECUTIVE SESSION

In accordance with provisions of G.S. 143-318.11(a)(6), Chair Watson entertained a motion to enter the Board into Executive Session to discuss a personnel matter. Ms. Davis moved, seconded by Mr. Dancoff, to enter the Board into Executive Session. The motion carried.

Chair Watson entertained a motion to close the Executive Session and return the Board to regular session. Ms. Davis moved, seconded by Judge Collins to close the Executive Session and return to regular session. The motion carried.

Chair Watson entertained a motion as a result of their discussion. Sheriff Cloninger moved that the Board of Trustees give the President an Outstanding rating evaluation for her performance for FY 2017-2018 from the Board of Trustees. Judge Collins seconded the motion. The motion carried.

Dr. Skinner's evaluation will be communicated to the North Carolina State Board of Community Colleges pursuant to G.S. 143-318-11 (6).

L. AJOURNMENT

Chair Watson entertained a motion by Mr. Overcash to adjourn the meeting. Ms. Tindol seconded the motion. The motion carried.

There being no further business to come before the Board, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Stephen D. Campbell, Secretary

Dr. Jim Watson, Chair

Mary Ellen Dillon, Recording Secretary

(College Seal)