

**MINUTES OF THE  
GASTON COLLEGE  
BOARD OF TRUSTEES MEETING  
Myers Center Board Room  
May 13, 2013**

**Members Present:** Mr. Stephen Campbell, Chair  
Sheriff Alan Cloninger  
Mr. Ron Hovis  
Mr. Tom Keigher  
Ms. Ann Neal  
Mr. Jim Ragan, Vice Chair  
Mr. Ray Ratchford  
Ms. Patricia Rudisill  
Mr. James Smith, Secretary  
Mr. Randy Vinson  
Dr. Jim Watson  
Ms. Brittani Manning, SGA President

Dr. Patricia Skinner, President

**Members Absent:** Mr. Duane McCallister  
Ms. Rhonda McLean  
Mr. Bill Sudyk

**Others Present:** Ms. Julia Allen, Dr. Don Ammons, Mr. Todd Baney, Ms. Mary Ellen Dillon, Ms. Sylvia Dixon, Ms. Adele Earls, Ms. Marty Farmer, Dr. Linda Greer, Ms. Peggy Grigg, Mr. Travis Hogue, Dr. Joe Keith, Dr. Karen Less, Ms. Cynthia McCrory, Dr. John McHugh, Ms. Stephanie Michael-Pickett, Ms. Julia Oesterle, Dr. Silvia Patricia Rios Husain, Mr. Calvin Shaw, Dr. Sharon Starr, Ms. BreAnne Walker, Ms. Tanisha Williams, Mr. Tony Wilson, Security; and Mr. Carl Stewart, College Attorney.

- **Board Chair Stephen Campbell called the meeting to order at 4:00 p.m. and declared a quorum present.**
- **Invocation – Mr. Ragan**
- **Ethics Awareness and Conflict of Interest Reminder**

Mr. Campbell reminded Trustees of the ethical requirements of those who serve as public servants and requested they identify any conflicts of interest present. None were identified.

#### **A. APPROVAL OF THE AGENDA**

**Upon a motion by Dr. Watson, second by Mr. Ragan, the Agenda was approved as presented.**

#### **B. APPROVAL OF THE MINUTES FROM THE MARCH 18, 2013, BOARD MEETING**

**Upon a motion by Mr. Hovis, second by Ms. Neal, the Board Minutes from the March 18, 2013, Board Meeting were approved as submitted.**

#### **C. INTRODUCTIONS AND SPECIAL PRESENTATIONS**

Dr. Skinner welcomed Ms. Adele Earls, Staff Senate President; and Mr. Calvin Shaw, new Faculty Senate President, to the meeting.

##### **1. Welcome New Employees**

Dr. Skinner announced that the College has hired a new police officer, Mr. Johnny Paysour. Officer Paysour was involved in mandatory in-service training during the time of the Board meeting and was unable to be present for his introduction.

The following new employees were introduced by their respective vice president: Ms. Peggy Grigg, Secretary-Medical Assisting/Phlebotomy and Health Promotion; Ms. BreAnne Walker, Chair/Instructor-Cosmetology; Ms. Marty Farmer, Data Entry Specialist-Continuing Education; and Ms. Julia Oesterle, Counselor-Special Needs.

Dr. Greer informed the Board that Mr. Christopher Puente has been hired as the Project Manager-BioNetwork Learning Solutions Center. Mr. Puente's office is housed in the Capstone Center in Raleigh. He was not available to attend the Board meeting.

## **2. Recognition of Ms. Brittani Manning, SGA President**

Chair Campbell presented Ms. Manning, outgoing Student Government President, with a resolution recognizing her leadership and service to the Board. The resolution reads:

**WHEREAS**, the Gaston College Board of Trustees wishes to express its appreciation to Ms. Brittani Manning, for serving as President of the Student Government Association and as a member of the Board during the 2012-2013 academic year; and

**WHEREAS**, Ms. Manning accomplished all goals established for the 2012-2013 year as President, which strengthened the Student Government Association and benefited the students of Gaston College; and

**WHEREAS**, Ms. Manning served as a positive role model for Gaston College students with her vision, strong work ethic, leadership, and personal dedication to the group's success; and

**WHEREAS**, Ms. Manning served the Student Government Association and Gaston College with enthusiasm, loyalty and dignity; and

**WHEREAS**, Ms. Manning mentored future Student Government senate leaders by instilling in them a desire to do their best and to stand by their promise of giving 100% to SGA at all times; and.

**WHEREAS**, Ms. Manning represented Gaston College and the Student Government Association with professionalism while executing her duties as President; therefore, be it

**RESOLVED**, that the Board of Trustees of Gaston College hereby gives formal expression of its gratitude to Ms. Brittani Manning, and directs that this Resolution be placed in the minutes of the Board of Trustees and a copy be given to Ms. Manning.

Respectfully,

Stephen D. Campbell, Chair

James C. Smith, Secretary

May 13, 2013

**Upon a recommendation by Mr. Ragan, second by Mr. Keigher, the Board of Trustees unanimously approved the Resolution honoring Ms. Manning.**

## **D. PRESIDENT'S REPORT**

### **1. 50<sup>th</sup> Anniversary UNC-TV Video – Gaston College Profile**

UNC-TV, in partnership with the North Carolina Community Colleges Foundation, is presenting profile stories of each of the 58 community colleges in the state. This endeavor is part of the North Carolina Community College's 50<sup>th</sup> anniversary year. On March 21, 2013, Gaston College was featured on the North Carolina Now program series. A DVD of the video was presented to the college. Dr. Skinner shared the video with the Board, which profiled how the College is working to train workers, restore competitiveness, and improve the quality of life in Gaston County.

After the video, Dr. Skinner shared the following College updates with the Board:

#### Hosiery and Textile Day at the Legislature

Industry and community college representatives meet in Raleigh each year to discuss and promote manufacturing and entrepreneurship in North Carolina. While attending a breakfast meeting with legislators at the event, Dr. Skinner met with several legislators requesting their support in restoring funding to the Textile Technology Center.

#### North Carolina Association of Community College Trustees (NCACCT) 2013 Law/Legislative Seminar

Dr. Skinner, Board Chair Steve Campbell, Mr. Ragan, Mr. Ratchford, Ms. Rudisill, Mr. Smith, Mr. Vinson, and Dr. Watson, attended the seminar. Trustees were able to take advantage of required trustee and ethics training.

Dr. Skinner and Mr. Vinson participated in a "Communicating with Your Legislators-Roundtable Discussion" on advocacy efforts to gain support and resources for community colleges.

#### State Budget

Proposed major budget reductions by the Governor will have a detrimental impact on Gaston College's ability to meet the educational and training needs of the communities it serves. Legislators are being contacted for their support.

#### Strategic Enrollment Management (SEM) Works

SEM Works Consultants, experienced in strategic enrollment management, conducted a two-day site visit at Gaston College in April. The consultants met

with representatives groups from areas across campus to review existing enrollment practices and plans. SEM Works will conduct two webinars at the College in June to share their findings and strategic opportunities for enrollment improvement.

#### Strategic Plan 2014-2019

Administration will meeting with two consulting firms in June to discuss the College's Strategic Planning Process for 2014-2019.

#### Textures and Tones Arts Festival

The Textures and Tones Arts Festival was held the week of April 15-20, 2013. It was the College's "signature event" as part of the North Carolina Community College System's 50<sup>th</sup> anniversary. Planned activities in music, storytelling, poetry, dance, music, art, and drama were held on all three campuses. Committees will be evaluating these activities for the College's 50<sup>th</sup> anniversary arts festival next year.

#### NCACCP

The spring meeting of the North Carolina Association of Community College Presidents was held at Craven Community College in New Bern, NC, April 24-26, 2013.

#### Senate Bill 703

As a matter of information, Dr. Skinner included a copy of Senate Bill 703, titled *"An act prohibiting local governments and local community colleges from regulating outdoor smoking in a manner that is more restrictive than state law."*

If passed, the bill would limit the authority of community college trustees and prohibit local governments and community colleges from regulating outdoor smoking in a manner that is more restrictive than state law.

At the request of faculty, staff, and students, Gaston College's Board of Trustees approved a tobacco-free policy, effective January 1, 2012, that prohibits smoking and the use of other tobacco products in all campus buildings, facilities, or property owned, leased or operated by the College, including outside areas. The policy was approved after much deliberation, study, and focus on health benefits.

Dr. Skinner encouraged trustees to oppose this bill by contacting our legislators.

Dr. Skinner's full, detailed report is filed with the Board Minutes.

## **2. President's Proposed Priorities for 2013-2014**

Dr. Skinner submitted five proposed priorities for the 2013-2014 fiscal year to the Board at its Retreat on February 15, 2013. The five proposed priorities were then presented to the Board for approval at the meeting of March 18, 2013. At the March meeting, Mr. Ragan suggested that an additional priority be added – *Review College HR policies and how they are implemented to assure compliance with all appropriate laws and regulations as well as best practices.* A sixth priority was added, and the proposed list was brought back to the Board for approval at the May 13, 2013 meeting.

- I. Continue emphasis on student success.**
- II. Continue preparations for Gaston College's 50<sup>th</sup> Anniversary Celebration to be held in 2014-2015.**
- III. Complete the strategic planning process and plan for implementation for 2014-2019.**
- IV. Continue planning and fundraising for the renovation of the Pharr Trade and Industrial Center and construction of the new Center for Advanced Manufacturing.**
- V. Evaluate and revise the Strategic Enrollment Management Plan for continued improvement.**
- VI. Review College HR policies and how they are implemented to assure compliance with all appropriate laws and regulations as well as best practices.**

**Upon a motion by Sheriff Cloninger, second by Mr. Hovis, the Board of Trustees approved the priorities presented by Dr. Skinner for the period July 1, 2013, through June 30, 2014.**

### **E. SGA PRESIDENT'S REPORT**

Ms. Manning updated the Board on the recent SGA activities.

- Participation in the N4CSGA Conference, held in Durham, North Carolina, April 4-7, 2013
- Sponsored Spring Fest on all three campuses, April 15-17, 2013, with the theme of a Mardi Gras Carnival.
- Hosted a blood drive with the Community Blood Center on April 16-17, 2013, collecting 48 usable units

- Elected new officers for 2013-2014 – elections were held April 15-30, 2013.
- Hosted a “stress free zone” on all three campuses May 5-7, 2013, for students during final exam week

## **F. Facilities**

### **1. Approval of Architect for the Pharr Trade and Industrial Renovations**

The Architect Selection Committee selected four architectural firms to interview out of a pool of fifteen that were bidding on the renovation of Phase I and Phase II of the Pharr Trade and Industrial Center.

The architectural firms of ADW, LS3P, MBAJ, and j3h were selected to participate in a presentation/interview before members of the Board’s Finance and Facilities Committee at its meeting of May 6, 2013.

**On behalf of the Facilities Committee, Mr. Ragan moved that the Gaston College Board of Trustees approve ADW Architects as the architectural firm for Phase I and Phase II of the Pharr Trade and Industrial Building renovation. The motion carried.**

### **2. Myers Center Cafeteria ADA Improvements**

ADA Improvements for the Myers Center Cafeteria involve filling the recessed floor in the Cafeteria with compacted gravel and a concrete slab to bring it up to the height of the surrounding floor area and installing new vinyl tile over the raised area.

Bids were received from four construction firms – Pinnix Construction, Holden Building Company, Heartland Construction, and Momentum Construction. The lowest bid was submitted by Pinnix Construction, 315 South Street, Gastonia, NC 28052, for \$36,950. The College conducted a due diligence review on Pinnix earlier this year when it was awarded the Kimbrell Classroom Esthetics Conversion project.

The total overall budget for the project is \$45,000 and will be funded by County Capital funds.

**On behalf of the Facilities Committee, Mr. Ragan moved that the Gaston College Board of Trustees award Pinnix Construction, 315 South Street, Gastonia, NC 28052, the bid for the Myers Center Cafeteria ADA Improvements project. The motion carried.**

### **3. Myers Center Auditorium Upgrade**

A committee was appointed by the Executive Council to analyze the best use for the Myers Center Auditorium space. After reviewing renovations and additions at several colleges and visiting the Gastonia Conference Center, the committee's recommendation was to remove the fixed seating and convert the auditorium to flexible use space. This will allow for multiple, usable spaces, and provide various options for set up conducive to the event type. This conversion will displace some of the theatrical productions that currently rent space in the auditorium, but there are adequate alternative theatrical venues in the Gastonia area that can support these activities. The rental customers will be given one year's notice in order for them to have time to make alternative arrangements.

The cost to upgrade and maintain the auditorium renovations may amount to approximately \$1M. The Foundation will fund \$500,000 toward the project. Approximately \$9,000 has already been spent on small renovations since the 2011-12 Budget was set.

**Upon a recommendation by the Facilities Committee, Mr. Ragan moved that the Gaston College Board of Trustees approve upgrading the Myers Center Auditorium to an open, flexible space to allow the College to have more adequate space for campus functions. The motion carried.**

### **4. Capital Reports**

Mr. Ragan asked for an update on the capital projects that are currently underway. Ms. McCrory reported on the following:

#### Harney Hall Roof

- Contractor is in the process of top coating sections of the roof.
- The project is on time to be completed by the end of the month.

#### SGA Renovation

- The old testing center in the Myers Center has been converted into much needed space for the SGA, general office space, and a conference room.
- There are no problems anticipated with finishing the project in June.

#### Kimbrell Classroom – Esthetics Conversion

- The Esthetics Program has been approved by the state.



- Pinnix General Contractors has been awarded the contract.
- Two classrooms in the Kimbrell Classroom Building will be converted into an Esthetics classroom and lab area.
- The first team meeting to kick off the project will be held the week of May 13, 2013.

## **G. FINANCE**

### **1. FY 2013-2014 Proprietary Budgets**

The following FY 2013-2014 various proposed Proprietary Budget totals were presented to the Board for approval in the following areas:

Bookstore	\$3,597,627
Food Service	224,453
Usage Fee (Parking)	135,000
Vending	60,000
Discretionary	39,950
President's Discretionary	16,500
Fine Arts	3,550
Kimbrell Campus Textile Testing	1,116,085
Student Activity	114,000
Print Shop	455,000
Fire Training	319,963

Copies of the proposed FY 2013-2014 operating budgets for each of the above areas were presented for the Board's information.

Mr. Smith explained that most changes to the budget numbers were related to decreases in student enrollment, which affect volumes in several areas. For the most part, numbers were comparable to last year's budget.

The \$85K Student Publication Expense in the Bookstore's expense budget was not in last year's numbers. This expense might be funded by the state, but is being put in the bookstore's budget in the event that State funding is not available to cover student handbook and catalog printing.

The Textile Center shows some decrease in revenue, but efforts are underway to bolster this in the coming year.

The Print Shop shows a decrease in costs primarily due to shifting graphic designer payroll costs to the Marketing Department. This will result in a reduction

of the amounts being charged out by Printing to various departments within the College.

**On behalf of the Finance Committee, Mr. Smith moved that the Gaston College Board of Trustees approve the FY 2013-2014 Proprietary Budgets. The motion carried.**

## 2. Approval of Student Fees

Several fee changes are included in the list of current fees. The changes include a state mandated \$10 increase in the GED testing fee, a \$20 reduction in the massage therapy fee, removal of an unused massage lab fee, and the addition of several EMS related testing fees. According to NCCCS, the GED testing fee will increase to a minimum of \$120 as of January 1, 2014. The new EMS related testing fees are pass through fees.

The increase in fees is to offset increases in operating costs for the tests and programs involved.

### ***CURRICULUM FEES:***

#### **Student Fees**

Usage Fee (Parking & Security)	\$12.00 (\$10.00 for summer)
Lab Fee <sup>1</sup>	\$ 6.00 per lab hour (no maximum)
Graduation	\$45.00 Curriculum, \$15 Life Skills
Student Activity Fee only)	\$ 1.50 per credit (\$12 maximum, fall and spring only)
Transcript Fee	\$ 5.00
* GED Testing Fee fee}	\$35.00 (increased from \$25.00) {State mandated fee}
	Increasing to a minimum of \$120 effective Jan. 1, 2014
Career Readiness Certificate (CRC)	\$30.00 {State mandated fee}
Residual ACT Testing Fee <sup>2</sup>	\$34.00
TEAS Testing Fee <sup>3</sup>	\$35.00
Malpractice Insurance (Healthcare students)	\$13.00
* BLET Accident Insurance	\$21.00 (proposed increase from \$15.43)
Return Check Fee	\$25.00
Parking Violation Fee	\$ 5.00 (Paid to Civil Penalty and Forfeiture Fund)
Technology Fee	\$ 1.00 per credit hour
Library General Collections Late Fee	\$ 0.10 per day
Library Reserves Late Fee	\$ 1.00 per day
Library Audiovisual Materials Late Fee	\$ 1.00 per day
Library Reference Materials Late Fee	\$ 1.00 per day
Library Lost or Damaged Item Fee	\$ 5.00

<sup>1</sup>Senior citizens, age 65 and over: Lab Fees waived on first six credit hours of in-state tuition (may change based on Governor's budget)

<sup>2</sup>The Residual ACT is an on-campus testing program provided for ACT-participating colleges to administer the ACT to enrolled or admitted students who were unable to test on a national test date

<sup>3</sup>TEAS (Test of Essential Academic Skills) measures reading comprehension, English skills (such as grammar and punctuation, basic math skills, and science knowledge. It is used as an admissions test for the RN and LPN-RN nursing programs

**Fees for Associate Degree Nursing**

ATI and NCLEX fees are subject to variation and change. Portions of the ATI fee are taxable. The tax is included in the below-listed ATI fees. ATI and NCLEX fees are paid to ATI for the testing materials and the review program.

LPN-RN (3 semesters)	Summer	\$297.00 (ATI <sup>4</sup> + NCLEX <sup>5</sup> )
	Fall	\$267.00 (ATI + NCLEX)
	Spring	\$233.34 (ATI + NCLEX)
Generic (5 semesters)	Fall	\$230.00 (ATI)
	Spring	\$175.00 (ATI + NCLEX)
	Summer	\$200.00 (ATI + NCLEX)
	Fall	\$181.00 (ATI + NCLEX)
	Spring	\$200.00 (ATI + NCLEX)

**Fees for Practical Nursing**

PN (3 semesters)	Fall	\$163.33 (ATI)
	Spring	\$133.33 (ATI)
	Summer	\$133.33 (ATI)

<sup>4</sup>ATI is Assessment Institute Technology and is a program for remediation and educational support that includes books and DVDs on all topics studied in all the nursing programs.

<sup>5</sup>NCLEX is National Council Licensing Exam – RN and is a review process that utilizes the scores from the ATI program to help students concentrate on any weak areas prior to taking the licensing exam after graduation.

**Massage Therapy**

- \* Malpractice Insurance \$45.00 per year (decreased from \$65.00)
- \* Lab Fees Removed (previously \$72.00)

**CONTINUING EDUCATION:**

**Regional Emergency Services Training Center fees:**

State Breathing Equipment School	\$200 (meals/refreshments/job shirt/jacket/etc.)
	\$126 (Additional out-of-state fee)
Flashover Simulator	\$150 (per burn)
	(more if off-site <sup>7</sup> outside Gaston & Lincoln County)
Unified Command Course	\$250 (meals/shirt/equipment rentals)
Fundamentals of Search and Rescue	\$100 (NASAR Certification/textbook)
Training Center Fees	\$75 per person

<sup>7</sup>Off-site Flashover \$700 first day and \$200 each additional day plus \$2.00 per mile for fuel cost and \$28.50 hourly rate for instructor; \$15.00 travel time for instructors if distance takes greater than one hour to arrive at site. \$800 for weekend unit rental.

**Nurse Aide I, Nurse Aide II, and Nurse Aid Refresher:**

Nurse Aide I	\$25.00
Nurse Aide II	\$50.00
Nurse Aide Refresher	\$25.00

**Economic and Workforce Development:**

<b><u># of Course Hours</u></b>	<b><u>Current Fees</u></b>
0-24	\$2.00
25-50	\$4.00
50+ hour class	\$6.00

**EMS Fees:**  
**Continuing Education**

* International Trauma Life Support (ITLS)	\$20.00(increased from \$18.00)	
		pass through fee
Pre-Hospital Trauma Life Support (PHTLS Provider)	\$15.00	
Pre-Hospital Trauma Life Support (PHTLS Instructor/Renewal)	\$10.00	
Advanced Medical Life Support (AMLS)	\$15.00	
Advanced Medical Life Support (AMLS Instructor/Renewal)	\$10.00	

**Curriculum and Continuing Education**

FISDAP <sup>8</sup> with scheduler	\$80.00	
FISDAP (EMT)	\$15.00	
FISDAP PARAMEDIC TESTING	\$25.00	
FISDAP EMT TESTING	\$20.00	
* EMTTESTING <sup>9</sup> EMR – Emergency Medical Responder fee)	\$10.00	(new pass through)
* EMTTESTING <sup>9</sup> EMT – Emergency Medical Responder fee)	\$20.00	(new pass through)
* EMTTESTING <sup>9</sup> AEMT – Advanced Emergency Medical Technician fee)	\$30.00	(new pass through)
* EMTTESTING <sup>9</sup> Paramedic fee)	\$40.00	(new pass through)

<sup>8</sup> *FISDAP is online charting software to monitor students' clinical skills.*

<sup>9</sup> *EMTTESTING.COM is professional testing for the EMS Profession and Computer Adaptive Testing*

\* Denotes changed fee.

**On behalf of the Finance Committee, Mr. Smith moved that the Gaston College Board of Trustees approve all student fees as presented. The motion carried.**

### **G.3 FY 2013-2014 Interim Budget**

The North Carolina Community College Law 115D-57 states:

In case the adoption of the budget resolution is delayed until after July 1, the board of trustees shall authorize the president, through interim provisions, to pay salaries and the ordinary expenses of the institution for the interval between the beginning of the fiscal year and the adoption of the budget resolution. Interim provisions so made shall be charged to the proper allocations in the budget resolution.

There are no fiscal implications other than to authorize ongoing expenditures until the 2013-2014 Budget Resolution is approved by the Board.

**On behalf of the Finance Committee, Mr. Smith moved that the Gaston College Board of Trustees approve the Administration's request for the interim budget in accordance with the North Carolina Community College Law 115D-57. The motion carried.**

### **G.4 Ambulance Transfer**

Mr. Brad Jordan, EMS Director at Rockingham Community College, is interested in obtaining possession of a 1992 International ambulance from Gaston College's EMS Education Department. The International ambulance was purchased with funds through the Foundation. Gaston College has no further use of the ambulance, since purchasing a new Ford ambulance in 2012. Although the International ambulance is in need of repairs, the faculty at Rockingham Community College and its EMS department, have the expertise and funds to make the needed repairs to the ambulance. Since the transaction will be a transfer of equipment, there are no budget implications related to this action.

Gaston College Policy 6-6 Disposal of Equipment and Inventory reads "A request to surplus equipment shall be submitted to the Gaston College Board of Trustees. After the items are approved by the Board, a 4-11 form (Request to Dispose of

Capital Assets) should be submitted to the Facility and Property Services Section (FPSS)."

**On behalf of the Finance Committee, Mr. Smith moved that the Gaston College Board of Trustees approve the transfer of the 1992 International ambulance from Gaston College to Rockingham Community College. The motion carried.**

#### **G.5 Supplemental State Budget Allocation**

Customized Training (361) in the amount of \$55,316 was not included in the initial FY 2012-2013 State Aid Allocations and Budget Policies document. It was presented to the Board as a matter of information.

#### **G.6 Financial Reports**

Ms. McCrory reviewed the Summaries of Expenditures for FY 2012-2013 year-to-date for State, Gaston, and Lincoln Counties operating budgets, and proprietary accounts in comparison to the previous year. The information was presented to the Board as a matter of information.

#### **H. CHAIRMAN'S REPORT**

Chair Campbell recognized Mr. Keigher who read a resolution from the Gaston County Board of Commissioners proclaiming April 21-27, 2013, as Volunteer Week and recognizes this year's theme as *Celebrate Service*. The resolution recognizes all citizens who commit their time and service to various groups, clubs, and organizations within their community. The resolution further stated that "the Gaston County Board of Commissioners joins the Nation and State of North Carolina in *Celebrating Service* by recognizing all volunteers in the community and especially the members of the **Gaston College Board of Trustees** for the many services they provide to the County Commission and the citizens of Gaston County."

A copy of the resolution is filed with the Board minutes.

#### **1. Reappointment to the Textile Technology Center Advisory Board**

Mr. Daniel Nation, President of Parkdale International, was appointed by the Gaston College Board of Trustees to serve on the Textile Technology Center Advisory Board in 2009. His term will expire June 30, 2013. Mr. Nation has expressed his willingness to serve another four-year term on the Advisory Board.

**Upon a motion by Mr. Vinson, second by Mr. Keigher, the Gaston County Board of Trustees approved the reappointment of Mr. Daniel Nation to serve another four-year term on the Textile Technology Center Advisory Board. The motion carried.**

## **I. ANNOUNCEMENTS**

- Graduation – May 14, 2013, 7:00 p.m. – Bojangles Coliseum
- Finance and Facilities Committee Meeting – June 17, 2013 – Myers Center Board Room
- Board Meeting – June 24, 2013 – Myers Center Board Room
- WSGE 91.7 FM Beach, Rhythm and Blues Festival – August 24, 2013, Dallas Campus

## **J. OTHER**

**In accordance with provisions of G.S. 143-318-11 (6) Mr. Watson made a motion, second by Mr. Smith that the Gaston College Board of Trustees go into closed session to evaluate the job performance of President Skinner. The motion carried.**

**Ms. Neal and Sheriff Cloninger were absent from the closed session.**

**Upon a motion by Mr. Hovis, second by Mr. Ratchford, the Board voted to come out of closed session.**

**On behalf of the Board, Mr. Vinson moved that the Board of Trustees give the President an Excellent evaluation for her performance for FY 2012-2013, and that her evaluation be communicated to the North Carolina State Board of Community Colleges pursuant to G.S. 143-318-11 (6). Mr. Hovis seconded the motion. The motion carried.**

## **K. ADJORNMENT**

**There being no further business to bring before the Board, Chair Campbell asked for a motion to adjourn the meeting.**

**Upon a motion by Mr. Watson, second by Mr. Ratchford, the Board voted to adjourn the meeting.**

**The meeting was adjourned at 6:30 p.m.**

**Respectfully submitted,**

**James C. Smith, Secretary**

**Stephen D. Campbell, Chair**

**Sylvia Dixon, Recording Secretary**

**(College Seal)**