

**Minutes of the  
Gaston College  
Board of Trustees Called Meeting**

**February 19, 2016  
Gaston Country Club**

**Members Present:** Mr. Steve Campbell  
Sheriff Alan Cloninger  
Mr. Craig Collins  
Mr. John Dancoff  
Ms. Jennifer Davis  
Mr. Ron Hovis  
Mr. Brett Keeter  
Mr. Jim Ragan  
Ms. May Gray Robinson  
Ms. Patricia Rudisill, Secretary  
Mr. James Smith, Chair  
Mr. Randy Vinson  
Dr. Jim Watson, Vice Chair  
Ms. Mildred Brunt, SGA President

Dr. Patricia Skinner

**Members Absent:** Mr. Tom Keigher

**Others Present:** Ms. Julia Allen, Dr. Don Ammons, Mr. Todd Baney, Mr. Patrick Boylan, Ms. Mary Ellen Dillon, Ms. Lynda Ellington, Dr. Joe Keith, Dr. Silvia Patricia Rios Husain, Ms. Cynthia McCrory; Dr. Dennis McElhoe; Mr. Carl Stewart, College Attorney.

- **Board Chair James Smith called the meeting to order at 8:45 a.m. and declared a quorum present.**
- **Invocation - Mr. Campbell**
- **Ethics Awareness and Conflict of Interest Reminder**

Mr. Smith reminded Trustees of the ethics requirements of public servants and also requested they identify any conflicts of interest or appearance of conflicts of interest present. None were identified.

## **A. APPROVAL OF THE AGENDA**

**Chair Smith asked if there were any changes, additions, or corrections to the agenda. None were identified. Mr. Vinson made a motion to approve the agenda as presented; Mr. Hovis seconded the motion. The motion carried.**

## **B. FINANCE**

### **1. FY 2016-17 Lincoln County Operating Budget**

The Lincoln County Manager's Office has requested that the College submit its County budget in February. Capital expense and maintenance of the Lincoln Campus are budgeted by the County. The budget approved for the College by Lincoln County for FY 2015-16 was \$170,000 for operating expenses and \$30,000 for capital. During FY 2015-16, the County approved a \$20,000 operating budget increase for the campus. The increase covered most of the accumulated costs related to rising health insurance and retirement benefit costs. The County also agreed to complete a partial roof replacement, requested HVAC repairs, and floor work.

The FY 2016-17 immediate operating needs for the Lincoln Campus focus on campus safety and security. The requested operating budget reflects a \$101,393 increase over the FY 2015-16 approved budget and includes the following:

- Funding for the balance of an existing full-time police officer, assigned to second shift, currently partially funded (\$14,488)
- Funding for a full-time receptionist, currently funded as part-time (\$12,481)
- Funding for a second full-time police officer, to be assigned to first shift (\$51,079)
- Funding to support a portion of the operating costs for campus security (police dispatching, additional uniforms, and refurbishment and maintenance costs for a police car) (\$20,100)
- Funding retirement and health insurance incremental increases (\$675)
- Funding a 2% salary increase (\$2,570)

The police officer positions are critical to the safe operation of the campus, particularly in light of security concerns in educational institutions across the country. Two full-time police officers will provide police coverage for both the first and second shifts. The funding for a full-time receptionist will fill the vacancy created when the position was eliminated from the county budget in FY 2011-12.

N.C. statutes require the tax-levying authority of each institution provide adequate funds to meet the financial needs of the institution for capital, plant operations and maintenance, campus police and security, and support services. (GS. 115D-32)

Capital needs continue to be identified that cannot be met with the current \$30,000 capital allotment, therefore a \$50,000 capital budget is requested.

The FY 2016-17 Lincoln County Operating Budget request reflects an increase of \$101,393 from the approved budget of \$170,000 for FY 2015-16, for a total budget request of \$271,393 and a capital budget request of \$50,000.

**Mr. Campbell moved that the Gaston College Board of Trustees approve the FY 2016-17 Lincoln County Operating Budget of \$271,393 and a capital budget request of \$50,000; Mr. Ragan seconded the motion. The motion carried.**

Dr. Skinner relayed to the Board of Trustees that she and Ms. McCrory had met with Lincoln County Manager Kelly Atkins on February 4, 2016, to discuss the Center for Advanced Manufacturing (CAM) and take him on a tour of the CAM construction site. Although they will have an official discussion of the College's budget needs with Mr. Atkins on February 29, 2016, they did relay preliminary information about what is needed.

### **C. ADJOURNMENT**

**There being no further business to come before the Board of Trustees, Chair Smith adjourned the meeting at 8:59 a.m.**

**Respectfully submitted,**

**Patricia Rudisill, Secretary**

**James Smith, Chairman**

**Mary Ellen Dillon, Assistant Recording Secretary**

**(College Seal)**